



# Town of Wallingford, Connecticut

## BOARD OF ASSESSMENT APPEALS

Thomas Vitali, Chairman  
Carl D. Bonamico, Member  
Robert Avery, Member

Town Hall, Room 101  
45 South Main Street  
Wallingford, CT 06492

Phone - 203-294-2001  
Fax - 203-294-2003

Hearing No. \_\_\_\_\_

### APPLICATION

**APPEAL OF ASSESSED VALUATION  
BOARD OF ASSESSMENT APPEALS  
GRAND LIST OF OCTOBER 1, 2017**

HEARING DATE: \_\_\_\_\_

Property Owner:
_____
Name of property Owner
_____
Mailing Address
_____
City, State, Zip
_____
Phone
_____

<i>Appellant (if other than owner):</i>
_____
<i>Name of Owner's Agent</i>
_____
<i>Mailing Address</i>
_____
<i>City, State, Zip</i>
_____
<i>Phone</i>
_____

Appellant's Capacity       Owner       Owner's Agent  
(If Agent, attach a copy of Agency Agreement or Power of Attorney. Original agency document must be submitted at hearing.)

\_\_\_\_\_

\_\_\_\_\_

*Print applicant name and date*

*Applicant signature*

***Fill out only the section for the property type under appeal.***

Motor Vehicle: Year \_\_\_\_\_ Make /Model: \_\_\_\_\_ Plate# \_\_\_\_\_ Mileage \_\_\_\_\_

Real Estate: \_\_\_\_\_  
(Address and/or Assessor's Map/Block/Lot/Unit Number)

Personal Property: Unique ID: \_\_\_\_\_ DBA: \_\_\_\_\_

**If you are submitting an appraisal or other similar evidence, you must submit a copy along with your application.**

What MARKET VALUE does the applicant place on the property? :      \$ \_\_\_\_\_

Briefly state the basis of the Appeal: \_\_\_\_\_

(Attach additional page, documentation or appraisal if needed)

**DO NOT WRITE BELOW THIS LINE - BAA Use Only**

***I hereby solemnly swear that the testimony I am about to give is true and accurate to the best of my knowledge and belief.***

Signature(s) of  
Owner(s) or Agent: \_\_\_\_\_ (Must be signed in the presence of the Board)      Date: \_\_\_\_\_

\_\_\_\_\_

Print Name

Motion: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Voting Record**

**Initials**

Thomas Vitali      \_\_\_\_\_      \_\_\_\_\_

Carl Bonamico      \_\_\_\_\_      \_\_\_\_\_

Robert Avery      \_\_\_\_\_      \_\_\_\_\_

# Appeals to the Wallingford Board of Assessment Appeals

## General Instructions

**Anyone claiming to be aggrieved by the actions of the assessor has the right to an appeal before the Board of Assessment Appeals.**

Appeals must be presented to the Board of Assessment Appeals (BAA) at one of its March or September meetings. The BAA meets in September each year to hear **ONLY** Motor Vehicle Appeals. All other matters must be taken up at meetings held during the month of March.

**September Meetings:** The BAA will advertise the date of its September meeting in a local newspaper (Record-Journal). The September meeting is for Motor Vehicles Only. Taxpayers should appear with their vehicle and/or any evidence or documentation to support their claim. Appeals are handled on a first-come, first-serve basis.

**March Meetings:** In order to be heard by the BAA at its March Session, you must file a written application no later than February 20<sup>th</sup>. The BAA will receive all applications and schedule their meetings accordingly. **If you are submitting an appraisal or other similar evidence, you must submit a copy along with your application.** Once you have made application to the BAA, you will be notified in writing where and when to appear for your hearing.

## APPEALS PROCEDURE

- ✓ Appear at the time and place prescribed by the BAA – (Please be on time)
- ✓ You **MUST** complete a separate form for each property you wish to appeal
- ✓ If you cannot or do not wish to appear, have your attorney or agent appear as your representative - (Written authorization is required)
- ✓ The BAA may reschedule an appointment for good cause if another time is available
- ✓ **NOTE:** Unless you receive **written** confirmation of a rescheduled appointment, you or your agent must appear at the time and place first prescribed by the BAA
- ✓ **FAILURE TO APPEAR MAY RESULT IN A DEFAULT - Denial of your claim**
- ✓ You will be sworn under oath to be truthful in answering questions concerning your property
- ✓ You will have the opportunity to present evidence (appraisals, photographs, reports, etc.)
- ✓ You will be allowed to question the assessor regarding the assessment of your property
- ✓ **Remember** - It is your responsibility to prove your claim
- ✓ An appraisal by a qualified Appraiser is not required, but is recommended
- ✓ You must pay your taxes as they come due or interest and penalties will be applied
- ✓ Consult with the Tax Collector for payment instructions while your appeal is pending
- ✓ Notice of the Board's Decision will be mailed to the **property owner** unless otherwise requested in writing by appellant

For further information you may wish to review the Connecticut General Statutes, as amended, relative to appeal rights. Below is a list of just some of those laws for your convenience. **NOTE: We do not provide legal advice, however we want you to be well informed of your appeal rights.** For a complete listing of applicable laws and competent, proper legal advice, we urge you to consult with an attorney.

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### Connecticut General Statutes

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#### Section

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12-110	Sessions of the board of assessment appeals.
12-111	Appeals to the board of assessment appeals.
12-112	Limit of time for appeals.
12-113 (as amended)	When board of assessment appeals may reduce lists.
12-114 (as amended)	Board of assessment appeals to impose a penalty if reducing the assessment of A taxpayer who did not file a personal property declaration.
12-115 (as amended)	Board of assessment appeals may make supplemental additions to grand lists.
12-117a	Appeals from boards of tax review or boards of assessment appeals.
12-119	Remedy when property wrongfully assessed.

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**All information and correspondence with the BAA should be directed to:**

**Board of Assessment Appeals  
Tom Vitali, Chairman  
Town Hall, Room 101  
45 South Main Street  
Wallingford, CT 06492**

**1-203-294-2001 - Telephone<>1-203-294-2003 Fax**