

SPECIAL TOWN COUNCIL MEETING

AUGUST 6, 1991

7:00 P.M.

AGENDA

1. Roll Call & Pledge of Allegiance
2. Consider and Approve Authorizing the Mayor to Enter Into An Amended and Restated Recycling Agreement with Admet Recycling Company - Program Planner
3. Consider and Approve Waiving the Bidding Process to Award Admet Recycling Company Operation of the Recycling Center Under Said Agreement - Program Planner
4. Consider and Approve a Transfer of Funds in the Amount of \$52,000 from Contingency, Reserve for Emergency to Improvements to Recycling Site and to Pilot - Recycling Contract Accounts in Conjunction with the Amended and Restated Recycling Agreement - Program Planner
5. Consider and Approve a Transfer of Funds in the Amount of \$250 from Promotional Expense to Pilot - Recycling Contract to Pay Final Invoices from Admet Services Provided in F.Y. 1990-91 - Program Planner
6. Consider and Approve Authorizing the Mayor to Borrow On An Emergency Basis Grant Funds Up To \$4,000 from the General Fund To Meet Closure Expenses for the S.C.O.W. Program - Program Planner
7. Consider and Approve the Site Plan for 88 South Main Street for the Moving/Restoration/Renovation of the Premises as well as Suitable Parking Area
8. Discussion and Possible Action on Approval of Funding for the Moving/Restoration/Renovation of 88 South Main Street
9. Consider and Approve a Transfer of Funds in the Amount of \$400 From Clerks Wages to Overtime Dispatchers - Dept. of Police Services
10. Consider and Approve Waiving the Bidding Process to Repair the Roof at Yalesville School and Approve a Transfer of Funds in the Amount of \$2,000 from Street Lighting to Repair Roof - Yalesville School - Dept. of Public Works
11. Consider and Approve a Transfer of Funds in the Amount of \$1,900 from Street Lighting to Maintenance of Heating System - Dept. of Public Works

12. Discussion and Possible Action on Proposals to Repair Water Seepage Into the Town Clerk's Vault at the Town Hall and, if necessary, Approve Waiving the Bidding Process to Allow for Said Repairs- Dept. of Public Works
13. Consider and Approve Waiving the Bidding Process and Establishing a Budget Line Item for Professional Services for Annual Auditing of the Ambulance Service and a Corresponding Transfer of Funds in the Amount of \$2,350 from Fire Chief's Wages to Professional Services Audit - Dept. of Fire Services
14. Consider and Approve Granting Authorization for Wallingford Center, Inc. to Use the Municipal Parking Lot to the West of the Railroad Station for the Annual "Taste of Wallingford" Celebration - Wallingford Center, Inc.
15. Consider and Approve a Waiver of Bid to Award a Lease Continuation with Monroe Business Systems for F.Y. 1991-92 - Assessor's Office
16. Executive Session Pursuant to Section 1-18a(e)(4) with Regard to the Purchase and/or Sale of Property - Mayor's Office
17. Approve and Accept the Minutes of the 7/9, 7/15 and 7/23/91 Town Council Meetings

Addendum

Consider and Approve a Transfer of Funds in the Amount of \$5,115.00 from Backhoe Loader to Repair HVAC System at Town Hall - Public Works

SPECIAL TOWN COUNCIL MEETING

AUGUST 6, 1991

SUMMARY

<u>Agenda Item</u>	<u>Page No.</u>
Consent Agenda - Items #15 & 17	1
2. Withdrawn	
3. Fail to Approve Waiving the Bidding Process to Award Admet Recycling Company Operation of the Recycling Center	1 - 8
4. Withdrawn	
5. Approve a Transfer of \$250 to Pay Final Invoices from Admet Services Provided in F.Y. '90-91	8
6. Approve Authorizing the Mayor to Borrow on an Emergency Basis Grant Funds from the General Fund to Meet Closure Expenses for the S.C.O.W. Program	8
7. Approve the Site Plan for 88 S. Main Street	8 - 11
8. No Action Taken on the Approval of Funding for 88 S. Main Street	11
9. Approve a Transfer of \$400 to Overtime Dispatchers - Dept. of Police Services	11
10. Approve a Transfer of \$2,000 to Repair the Roof at Yalesville School - Dept. of Public Works	11 - 12
11. Approve a Transfer of \$1,900 to Maintenance of Heating System - Dept. of Public Works	12
12. Approve Awarding Lazarus & Sargeant the Engineering and Architectural Specification Work for the Town Clerk's Vault at the Town Hall - Dept. of Public Works	12
13. Approve Waiving the Bidding Process and Corresponding Transfer to Establish a Budget Line Item for Annual Auditing of the Ambulance Service	13
14. Approve Authorization for Wallingford Center, Inc. to Use the Municipal Parking Lot for "Taste of Wallingford"	13
16. Executive Session Pursuant to Section 1-18a(e)(4) with Regards to the Purchase and/or Sale of Property	14
<u>Addendum</u> - Approve a Transfer of \$5,115 to Repair HVAC System at the Town Hall - Dept. of Public Works	12 - 13

SPECIAL TOWN COUNCIL MEETING

AUGUST 6, 1991

7:00 P.M.

A Special Meeting of the Wallingford Town Council was held on Tuesday, August 6, 1991 at 7:00 P.M. in the Robert Earley Auditorium of the Wallingford Town Hall and called to order at 7:08 P.M. by Chairman Albert E. Killen. All Council Members answered present to the Roll called by Town Clerk Kathryn J. Wall with the exception of Ms. Papale who was on vacation. Mayor William W. Dickinson, Jr. arrived at 7:15 P.M. Town Attorney Janis M. Small and Comptroller Thomas A. Myers were also present.

The Pledge of Allegiance was given to the Flag.

Motion was made by Mr. Bradley to Place the Following Item on the Consent Agenda to be Voted Upon by One Unanimous Vote of the Council:

ITEM #17 Approve and Accept the Minutes of the 7/9, 7/15 and 7/23/91 Town Council Meetings

Seconded by Mr. Parisi.

Mr. Holmes asked that Item #15 be added to the Consent Agenda.

Motion was amended by Mr. Bradley, seconded by Mr. Holmes.

ITEM #15 Consider and Approve a Waiver of Bid to Award a Lease Continuation with Monroe Business Systems for F.Y. 1991-92 - Assessor

VOTE: All present, aye; motion duly carried.

Motion was made by Mr. Bradley to Remove From the Table Approving the Waiver of the Bidding Process in Order to Solicit Proposals for a Recycling Operator, seconded by Mr. Holmes.

VOTE: All present, aye; motion duly carried.

ITEM #3 Consider and Approve Waiving the Bidding Process to Award Admet Recycling Company Operation of the Recycling Center Under Said Agreement - Program Planner

Motion was made by Mr. Bradley, seconded by Mr. Parisi.

A friendly amendment was added to delete "Under Said Agreement" from the motion.

Don Roe, Program Planner and Mario Tolla, Chairman of the Recycling Committee were present to answer any questions the Council had.

Carol Adamek, Admet Recycling Company, was also present before the Council.

August 6, 1991

There was much discussion around the issue as to why the Council was being asked to waive the bid.

It was determined that the Mayor had requested the Council consider waiving the bidding process in his correspondence to the Council dated July 3, 1991.

Mr. Roe did not feel that a request to waive the bidding process was still necessary.

Mr. Zandri felt it was being requested to keep the existing vendor on site and the drop-off center in operation.

Mr. Killen felt that the renegotiated contract is so far removed from the existing contract that the bid process has to be waived.

Mayor Dickinson stated that it is not wrong to waive the bid. Some of the terms of the contract have changed and the vendor has refused to continue operation of the center unless the commercial and residential areas are part of the same deal. Because we are entering into a new contract it can be argued that the bid has to be waived to enter into a new contract.

Mr. Zandri wanted everyone to understand the logic behind staying with the current vendor (Admet) which is to provide continuity of service. It would be very difficult to solicit a new vendor for the operation at this point in time.

Mr. Gouveia agreed that the bid should be waived since the contract has been revised extensively. He asked if the vendor has read the agreement and is fully aware of everything contained in it? Can they live with the conditions of the agreement, is it workable? Are we just buying another week with this agreement?

Mr. Roe stated that the contract has been reviewed with the vendor point by point. The vendor is fully aware of the terms of the agreement.

Mr. Gouveia asked the vendor if there were any other demands or concerns that have not been met yet to the vendor's satisfaction?

Mrs. Adamek responded that the agreement has been reviewed extensively with Mr. Roe and herself and both are in agreement with it.

Mr. Gouveia asked Ms. Adamek if she realized that she is only committing until September 30th?

Mrs. Adamek responded, yes.

Mr. Roe pointed out that there is an escape clause in the agreement. If Admet does not exercise that escape clause then they are bound by the agreement.

Mr. Gouveia stated that they could only exercise that escape clause if the permit is not issued by September. That is the only reason that a window of opportunity exists.

Mr. Holmes asked why the Town is subsidizing Admet for their services?

Mr. Roe explained that there has been a change in markets that has affected the income flow to the vendor and there has also been a delay in the commercial permitting.

Mr. Holmes then asked if this was just the beginning of the dollars paid from the Town to the recycling corp. or a one-time affair?

Mrs. Adamek responded, as far as they are concerned, it is a one-time affair. This is basically to get the center off and running until the permitting is granted. She did not foresee the markets getting any worse than they are right now and, in fact, anticipates a slightly better market towards the end of the year.

Mr. Holmes asked why it is the Town's responsibility to improve the site for Admet?

Mr. Roe responded that the Town has made all of the capital improvements to the site, currently. It is additional improvements to the security of the site, to the electrical installation and glass processing. The rationale is that, no matter who is running the center, the work needs to be done.

Mr. Holmes asked if there was an effort to seek out other companies interested in providing a recycling service for Wallingford during the recent shut down of the center?

Mr. Roe responded, we did not have any authority to do that.

Mr. Holmes felt that an effort should have been made to re-open the bidding process when it was realized that we would have to renegotiate.

Mr. Tolla stated that the best thing to do was to try to work out an agreement with Admet.

Mayor Dickinson stated that it was the issue of continuity of service. If we had to go the route to renegotiate with a new party there would be very little ability to avoid cessation of service for a period of time.

Mr. Bradley asked where we stand in the permit process?

Mr. Roe answered that the facility has to be fully-equipped and ready to go for D.E.P. to come down and perform an inspection. Admet has two weeks to get the equipment in place and the operation in compliance with the permit requirements.

August 6, 1991

With regards to the cost sharing provision, Mr. Bradley then asked what the anticipated volume of refuse to be disposed of will be?

Mr. Roe responded, our estimates have been approximately 100 tons per week. We are permitted for 5200 tons per year. The billing period has been monthly and there is language in the new agreement that we be invoiced on a biweekly basis.

Mr. Bradley asked how the margin price and payback figures were arrived at?

Mr. Roe explained that if the markets get really soft, Admet has some protection. They don't pay back to us.

Mr. Bradley asked why plastics numbered 3-7 were dropped from the recycling program?

Mr. Tolla responded that it was due to the fact that plastics numbered 1 & 2 pay a much better price. Number 3 plastic cannot be recycled at all because it has some sort of gas or chemical in it.

Mrs. Adamek added that once you break the number 3 plastic container, when a white crease is visible, that is when PVC gases escape from the container. There is a limited market for the product.

Mr. Bradley pointed out that the same gas is given off if you incinerate the product. This reinforced his stand on the recycling issue vs. incineration.

Mr. Parisi asked how many full-time employees Admet has on staff?

Mrs. Adamek responded, approximately five and one part-time employee.

Mr. Parisi asked Mr. Roe if any figures were available on what this program will cost the Town over the next two years?

Mr. Roe answered, we are estimating approximately \$30,000 per year. This year it will cost the \$30,000 plus \$1,000 per week for the maximum of twelve weeks.

Mr. Parisi again asked how much it will cost the Town once the center is permitted?

Mr. Roe stated that it will not cost the Town anything on the commercial side. On the residential side, the \$30,000 plus the \$12,000. We will share the cost of the trash 50/50.

Mr. Parisi pointed out that we are currently in a two year contract that we are attempting to adjust, what makes it different if this situation should happen again?

Mrs. Adamek responded that Admet went almost the two years without a D.E.P. permit. During that time all of the extensive paperwork has been filed with the State and all the revisions required were made. The D.E.P. is waiting to come down to Wallingford to view

the machinery in place so that they can approve it and grant the permit which is the key.

Mayor Dickinson pointed out that once the permit is granted recycling will become mandatory throughout the Town. Currently it is not mandatory.

Mr. Parisi asked what will be the Town's procedure should the market collapse in a year or so? This happened once, it could happen again.

Mr. Zandri explained that the reason we are facing this problem is because the residential drop-off is causing a negative cash flow. Once the haulers section is in place and they start paying their \$30/ton, in essence, it will be subsidizing the negative cash flow they are experiencing right now. The Town will also reap benefits from selling the material that comes in on the commercial side of the center. He felt it was a big plus for the residents of this town that they have the option of bringing their recyclables to the center themselves. They have the choice of hiring a private hauler or not.

Mr. Gouveia hoped that at some time in the future magazines and junk mail as well as plastics numbered 3-7 could be incorporated into the recycling system rather than incinerated. He pointed out that the recycling operation has been successful for the Town when you take into consideration the fact that a total of 828 tons of material has been recycled. That results in a savings of \$56,000 to the Town. We may have paid \$3,000 but we saved the taxpayers \$56,000. In addition to that, 215 batteries and 300 gallons of oil that were removed from the waste stream.

Mrs. Adamek corrected Mr. Gouveia by stating that 300 gallons of oil are collected approximately every 7-10 days.

Mr. Gouveia was somewhat disappointed that it took weeks for a solution to be agreed upon and that the situation was allowed to deteriorate to the point that Admet was forced to close just to get someone's attention. He felt it was deplorable. The chain of events and tactics used to come up with this final settlement is something that he, personally, could not accept. He felt that the Council at times was misrepresented and the vendors somewhat deceived.

Mr. Solinsky asked Mrs. Adamek to explain the margin price on glass, for instance, to the Town.

Mrs. Adamek explained if the price per ton on glass falls below \$40/ton the Town would not receive a \$20/ton payback from the residential area. Currently glass is profitable.

Mr. Solinsky asked, if the price reaches \$40/ton the Town will receive \$20/ton? You can operate making \$20/ton on glass?

Mrs. Adamek: That is what we have been paying back to the Town, yes. We are telling the Town, if the price drops below the \$40/ton

August 6, 1991

you will not receive your payback of \$20/ton.

Mr. Solinsky: The ideal situation then is to sell that glass for \$39/ton. I don't understand why it is written up this way?

Mrs. Adamek: Program Planning wanted an indication where our margin would be, what we felt safe with when we generated dollars back to the Town, giving ourselves an area where, again, if it dropped less than what it is now, we would not pay back anything to the Town.

Mayor Dickinson: Part of the reason Admet found difficulties was because they were obligated to pay the Town regardless of what happened to the price of materials they were selling. When they gave the Town the original estimate for the drop-off center, they expected prices to remain high. The floor dropped out from under a lot of the recyclable goods and they (Admet) ended up still paying the Town and creating a deficit for themselves. In order to be fair with Admet we are saying to them, if they receive prices at this level or above, then we expect payment. If they drop below that or remain below that, we are not expecting a rebate.

Mr. Solinsky: I understand that but it is written to the vendor's advantage if they had two locations to sell the market for, one was for \$39/ton and one was for \$45/ton, they would sell it for \$39/ton and keep the entire \$39/ton. If they sold for \$45/ton they would have to pay us \$20/ton and lose \$20/ton right off the bat. I think it would be better written up if it stated, "anything over \$20/ton would be paid to the Town". If they receive \$25/ton, they would receive their \$20/ton and the Town would receive \$5/ton. This should apply to everything else.

Mayor Dickinson responded, unless we have a team of auditors going through and looking at all the marketplaces and determining what is happening where, you still have problems with verification.

Mr. Roe felt this part of the agreement should have been deleted, it only applies to the residential side which does not generate a volume of materials that he thinks justifies dragging the Town into this labyrinth. He agreed it is not a perfect system and was representing it to be so.

Discussion ensued around the revised costs for recycled materials as well as how much more it would have cost the Town to have contracted with a national corporation to provide recycling services to the Town.

Mr. Adamek became angry with the Council when it became apparent that they were hesitant to enter into another agreement with his company. He warned the Council that if they put this program out to bid it will end up costing the Town \$350,000.

Mrs. Adamek acknowledged the fact that the Town has been very good to Admet but, also, Admet has paid the Town for their recyclables over the past 1 1/2 years.

Mr. Parisi asked how many dollars were generated for the Town?

Mr. Roe responded that the net cost to the Town was \$3,288. It cost us approximately \$4,500 to use the residential drop-off center last year.

Mr. Tolla explained that, if broken down, the nearest figure we had is that it would cost the Town approximately \$4.+ per ton.

Mr. Parisi: What are the costs that don't show on the paper?

Mr. Tolla: The costs of any preparations to the site.

Mr. Parisi: That is my point, when we throw these figures around we are not dealing in true cost figures.

Mr. Bradley did acknowledge that Admet has done a lot for the Town with regards to recycling. He felt it was in the interest of the Town and Admet and whomever else that may come along to make this program successful for the Town. It is in the best interest of all of us to work in trying to arrive at a successful contract.

Mr. Steven Knight of 289 Ivy Street asked if the recycling market returns to a profitable one, will the Town be protected on the upside?

Mr. Roe responded, no.

Mr. Ronald Broad, Pent Road attributed the fluctuation in the recycling market to world events, most recently affected by the Middle East crisis. He felt that world peace is the balance of all situations and affects economic funding.

Walter Sawallich, Jr. of 100 Jobs Road felt that the Mayor is incorrect in saying that the Town is not mandated to recycle. The State of Connecticut requires it of haulers doing business in this State. He spoke on behalf of the haulers in saying that they were losing faith in the political process of the Town. He realized some of the blame lies with the State but feels that the Town is more concerned with getting the drop-off center up and running when there is not even 25% of the residents using it. The haulers have 75% of the residents going to them and they (haulers) are left out in left field while games are played. He asked that three items in the agreement be clarified for him, particularly page #5 with regards to the scale fees. He informed the Council that exceptions are being made to the rules with regards to certain haulers being allowed in the center. No haulers should be allowed in. Haulers are taking their magnetic signs off of their vehicles to go in as residents. He was approached by a gentleman this week who offered to pick up Mr. Sawallich's newspapers, for a small fee, and bring them to the center as a resident so that the Town would pay for the disposal of the product.

August 6, 1991

He asked the Council to place the issues of bag charges/dumping fees and problems with disposal of construction debris on an upcoming Town Council Meeting Agenda.

After three hours of debate on this issue the Council cast its vote.

VOTE: Papale was absent; Bradley, Duryea, Gouveia & Zandri, aye; all others, no. Motion Failed.

Mr. Roe asked for direction from the Council.

Mr. Bradley suggested that perhaps the item could be reconsidered since Ms. Papale was absent to vote this evening.

Mr. Killen suggested that the Town seek R.F.P.s.

Mr. Zandri wanted everyone aware of the fact that the Recycling Center will shut down tomorrow.

Items #2 & #4 were withdrawn.

ITEM #5 Consider and Approve a Transfer of Funds in the Amount of \$250 from Promotional Expense to Pilot - Recycling Contract to Pay Final Invoices from Admet Services Provided in F.Y. 1990-91 - Program Planner

Motion was made by Mr. Bradley, seconded by Mr. Solinsky.

VOTE: All present, aye; motion duly carried.

ITEM #6 Consider and Approve Authorizing the Mayor to Borrow On an Emergency Basis Grant Funds Up to \$4,000 from the General Fund to Meet Closure Expenses for the S.C.O.W. Program - Program Planner

Motion was made by Mr. Bradley, seconded by Mr. Holmes.

VOTE: Bradley & Duryea, no; all others, aye; motion duly carried.

ITEM #7 Consider and Approve the Site Plan for 88 South Main Street for the Moving/Restoration/Renovation of the Premises as well as Suitable Parking Area

Motion was made by Mr. Bradley, seconded by Mrs. Duryea.

Mr. Robert Avery, Chairman of the 88 South Main Street Building Committee stated the three reasons why the Committee recommended moving the house to the proposed location as opposed to moving it forward on the lot: to keep the pine tree in existence; there is no cost difference; and to keep the driveway in line with Prince Street. The Electric Division placed a utility pole where the proposed driveway would have gone and did not want to listen to Mr. Avery when he requested it be moved. The Division told Mr. Avery someone with higher authority would have to send the directive down to move the pole.

Mr. Killen remarked, there is no higher power than the Electric Division.

Mr. Parisi added, you mean you finally realized that?

Mayor Dickinson asked, for the record, did the committee vote on this and approved this?

Mr. Avery: Yes.

Mr. Solinsky asked if the Town Engineer has gone over this?

Mr. Avery responded, this is his drawing (distributed to each Councilor).

Mr. Gouveia pointed out that the Building Committee's proposal for 51 parking spaces and the purchase of the property equals \$10,000 per parking space (\$510,000). This proposal is cheaper than any of the other options that the Town Engineer proposed previously to the Town Council. In addition to solving the parking problem it also gives the Town a building for future use. He commended the Committee on their work and felt that they were right on track.

Mr. Bradley asked if the Council if it should be spending money on the interior of the building at this point in time?

Mr. Avery answered that the Committee's recommendation is that the interior of the building not be renovated until it is determined who will use the space and a higher authority informs the Committee who the occupants will be.

Mayor Dickinson informed the Council that the parking area could not be used without the building being occupied. It has been discussed that the Credit Union and Transit Departments would be moved to the building. He did not want to fill up the entire building just to use the space.

Mr. Bradley asked how long it would take to complete the parking lot?

Mr. Avery responded approximately 1 1/2 months.

Mayor Dickinson stated that it would take longer since the moving of the building aspect of the project would have to go out to bid.

Mr. Avery spoke with three of the house movers. We only have to ask them to bid it.

Mayor Dickinson reminded Mr. Avery that there is publication time involved as well as time to draw up the specifications, bidding, response time, etc.

Mr. Avery informed the Council that the Engineering Dept. is currently storing material on the property and has the intention to continue

August 6, 1991

to do so over the next six months. Unless someone gives them the directive to move the materials, the job cannot be started.

Mayor Dickinson pointed out that the materials being stored there are for the electrical contractors. He reminded the Council that the Engineering Dept. is involved in a multitude of projects and cannot immediately draw up the specifications for this project.

Mr. Avery responded that the \$150,000 includes the fee to have the specifications drawn up by outside firm.

Mr. Killen reminded the Mayor that the parking problem is of equal importance.

Much discussion ensued around the issue of who was going to draw up the specifications to move the building.

Mr. Solinsky did not believe it was necessary, it was a matter of placing out to bid the request to have a house moved from point "A" to point "B".

Mr. Killen asked the Mayor where the funding will be coming from?

Mayor Dickinson responded that funds are available in the Capital and Non-recurring Account that was dedicated for parking purposes for the Town Hall.

Mr. Holmes felt that moving the house was an agreeable solution rather than spending the money on a new structure.

Mr. Philip Wright, Sr., 160 Cedar Street asked who will assign the parking spaces? He felt that the employees should be assigned parking spaces on Prince Street and leave the parking lot available to the people coming to Town Hall to conduct their business.

Mayor Dickinson pointed out the difficulty with assigning spaces. When an individual is absent from work on a particular day, no one uses that space. He felt that enforcement would be difficult. This issue will be thought through carefully so that an amicable solution can be obtained.

Norman Fishbein, 104 S. Main Street asked how many employees drive to the Town Hall on a daily basis?

Mayor Dickinson responded, approximately 80-90 spaces will be needed.

Mr. Fishbein asked how many spaces will be available at 88 S. Main St.?

Mayor Dickinson answered, 51 of which 3 will be designated as handicapped. Some employees will be moving over to the restored building therefore freeing up spaces here.

August 6, 1991

Mr. Avery informed the Council that Linda Bush, Town Planner, would like the driveway to 88 S. Main St. in line with Prince Street. The telephone pole will need to be moved to allow for the adjustment. He also impressed upon the Council the damage that will occur to the trees situated on the property if the vendor currently storing goods there continues to drive the heavy equipment around them. A fence needs to be installed around the base of the tree. Driving the equipment over the root system will kill the tree.

VOTE: All present, aye; motion duly carried.

ITEM #8 Discussion and Possible Action on Approval of Funding for the Moving/Restoration/Renovation of 88 S. Main Street.

Mr. Myers felt no action was required since the funds were already appropriated in the Capital and Non-Recurring Account. He assured the Council a report on the costs associated with the project.

No Action was Taken.

ITEM #9 Consider and Approve a Transfer of Funds in the Amount of \$400 from Clerks Wages Acct. #001-2013-100-1300 to Overtime Dispatchers Acct. #001-2015-100-1410 - Dept. of Police Services.

Motion was made by Mr. Bradley, seconded by Mr. Parisi.

VOTE: All present, aye; motion duly carried.

ITEM #10 Consider and Approve Waiving the Bidding Process to Repair the Roof at Yalesville School and Approve a Transfer of Funds in the Amount of \$2,000 from Street Lighting to Repair Roof - Yalesville School - Dept. of Public Works

Motion was made by Mr. Bradley, seconded by Mrs. Duryea.

Mr. Deak stated that he did not request a waiver of bid, the work would be under the \$2,000.

Mr. Killen responded that since the request was for \$2,000 the bid would have to be waived.

Mr. Deak told the Council that two proposals have been obtained for the work and it would come in under \$2,000.

Mr. Parisi asked who submitted the two proposals?

Mr. Deak answered, Eagle Construction and Dave Holoway.

Mr. Parisi asked if the companies were in town?

Mr. Deak responded, Eagle Construction is located in West Hartford and Dave Holoway is from 19 S. Elm Street, Wallingford. It is difficult to get contractors to cooperate in the proposal process.

August 6, 1991

Mr. Parisi stated that he wanted to see this process (obtaining proposals) handled by the Purchasing Department, not Public Works. It is wrong for Department Heads to solicit proposals. It has to be corrected.

VOTE ON THE TRANSFER OF FUNDS: Holmes & Papale were absent, Parisi, no; all others, aye; motion duly carried.

ITEM #11 Consider and Approve a Transfer of Funds in the Amount of \$1,900 from Street Lighting Acct. #5080-600-6460 to Maintenance of Heating System Acct. #001-5190-500-5400 - Dept. of Public Works

Motion was made by Mr. Bradley, seconded by Mr. Parisi.

VOTE: All present, aye; motion duly carried.

ITEM #12 Discussion and Possible Action on Proposals to Repair

Water Seepage Into the Town Clerk's Vault at the Town Hall and, if necessary, Approve Waiving the Bidding Process to Allow for Said Repairs - Dept. of Public Works

Motion was made by Mr. Bradley, seconded by Mr. Holmes.

Mr. Bradley read correspondence into the record.

Mr. Solinsky questioned Mr. Deak on the procedure recommended by the vendors who submitted proposals for the work.

Ms. Wall reminded the Council that any work done to the Vault needs to be cleared with the State Records Personnel prior to any changes made.

The Council closely reviewed both proposals since a there was a substantial disparity between the two proposed prices for the architectural and engineering work. Lazarus & Sargeant's proposal was in the amount of \$1,980.00, King & Tuthill's, \$5,000 with a possible additional cost of \$400 should filing of a modification to the State of Connecticut be required.

Mr. Bradley made a motion to Award the Engineering and Architectural Specification Work to Lazarus & Sargeant, seconded by Mr. Parisi.

VOTE: All present, aye; motion duly carried.

ADDENDUM Consider and Approve a Transfer of Funds in the Amount of \$5,115.00 from Backhoe Loader Acct. to Repair HVAC System at Town Hall - Dept. of Public Works

Motion was made by Mr. Bradley, seconded by Mr. Parisi.

Mr. Zandri asked if there was any reason, other than price, that the job was going to the lowest bidder?

Mr. Deak responded, no.

August 6, 1991

Mr. Zandri then asked, is this the same company that did the work in this building to begin with?

Mr. Deak answered, no. That company is no longer in this line of business.

Mr. Solinsky asked if this firm (R.C. Marra) was the same firm that produced the specifications?

Mr. Deak responded, yes.

VOTE: All present; aye; motion duly carried.

ITEM #13 Consider and Approve Waving the Bidding Process and Establishing a Budget Line Item for Professional Services for Annual Auditing of the Ambulance Service and a Corresponding Transfer of Funds in the Amount of \$2,350 from Fire Chief's Wages to Professional Services Audit - Dept. of Fire Services

Motion was made by Mr. Bradley to Waive the Bidding Process for Audit Service and Award it to the firm of Levitsky & Berney, seconded by Mr. Holmes.

Mr. Bradley read correspondence into the record.

The State Department of Emergency Services requires an audit of the balance sheets and income statements for the Ambulance Service. The Wallingford EMS Division is required to submit this review on a yearly basis.

Mr. Killen asked why this item took so long to come to the Council since the department received notification in June?

Assistant Fire Chief, W. Harrington responded that his department requested an extension of time from the State, which was denied. Since this is the first time the report was required of the department and it being a very detailed, lengthy one, an incomplete report was submitted. The State was, nevertheless, impressed with the report and suggested that other towns also required to submit a report contact us if they needed instruction. The letter was received from the State during the last week of June, the report had to be submitted by July 15, 1991.

VOTE: All present; aye; motion duly carried.

ITEM #14 Consider and Approve Granting Authorization for Wallingford Center, Inc. to Use the Municipal Parking Lot to the West of the Railroad Station for the Annual "Taste of Wallingford" Celebration - Wallingford Center, Inc.

Motion was made by Mr. Bradley, seconded by Mr. Holmes.

VOTE: All present; aye; motion duly carried.

ITEM #16 Executive Session Pursuant to Section 1-18a(e)(4) with

August 6, 1981

Regards to the Purchase and/or Sale of Property - Mayor's Office

Motion was made by Mr. Bradley to Proceed Into Executive Session, seconded by Mr. Holmes.

VOTE: All present; aye; motion duly carried.

Mr. Holmes left for work at 11:12 P.M.

Motion was made by Mr. Bradley to Exit the Executive Session, seconded by Mr. Parisi.

VOTE: All present; aye; motion duly carried.

Motion was made by Mr. Parisi to Adjourn the Meeting, seconded by Mr. Zandri.

VOTE: All present; aye; motion duly carried.

There being no further business, the meeting adjourned at 11:28 P....

Meeting recorded and transcribed by:

Kathryn F. Milano

Kathryn F. Milano, Town Council Secretary

Approved by:

Albert E. Killen, Chairman

Date

Kathryn J. Wall, Town Clerk

Date