

TOWN COUNCIL MEETING SUMMAR

446

JUNE 10, 1986

Page

REPORT on issuance of Bond Anticipation Notes by Comptroller.	1-2
APPROVED TRANSFERS requested by Thomas A. Myers, Comptroller: \$80,000 from A/C 801-852; \$26,000 from A/C 801-853; \$28,000 from A/C 801-900, TOTAL OF \$134,000 to A/C 801-851.	2
PUBLIC HEARING SET 8:00 P. M. JUNE 24, 1986 on a resolution approving SUMMARY LIST OF NEIGHBORHOOD ASSISTANCE PROGRAMS/Donald W. Roe.	2
APPROVED TRANSFER of \$300 from A/C 3-856-145-35 to 3-856-799-35.	2
APPROVED REAPPOINTMENT of Gail Powell to Zoning Board of Appeals, from 1/8/86 to 1/8/91; waived waiting period.	2-3
ADOPTED RESOLUTION amending 1985-86 General Fund Budget to accept \$130,000 Bristol-Myers contribution to Railroad Green Project.	3
APPROVED TRANSFER of \$881 from A/C 142-130 as follows: \$358 to A/C 142-200 & \$523 to A/C 142-400, Norman S. Rosow, Tax Collector.	3
APPROVED JOB DESCRIPTIONS for Assistant to the Tax Collector and Chief Clerk/Tax Collector. See Exhibit I and II attached.	3-4
ESTABLISHED A/C 3-856-001-44 & REMOVED FROM TABLE & APPROVED TRANSFERS FOR YOUTH SERVICE BUREAU: \$900 from 3-856-682-44 to 3-856-001-44CAP; \$500 from 3-856-136-44 to 3-856-678-44 & \$125 from 3-856-136-44 to 3-856-799-44.	4-5
APPROVED TRANSFER of \$350 from 203CH-201 to 203CH-510, Fire Department.	5
APPROVED TRANSFERS requested by Public Works Department: \$1,000 from 505-130 to 503-512-01; \$1,000 from 505-130 to 510-201; \$1,200 from 515-201 to 513-201; \$1,550 from 505-130 to 503-201-01; \$750 from 505-130 to 514-510; \$550 from 505-130 to 503-510-01; \$500 from 506-900 to 510-540; \$300 from 505-130 to 509-540	6
APPROVED LEASE AGREEMENT between Wallace International Silversmiths, Inc. and Town of Wallingford Department of Police for Satellite Receivers.	7 & 8
WITHDREW ITEM 14.	7
WITHDREW ITEM 15a.	7
APPROVED TRANSFERS requested by Police Department: \$2,500 from 201P-181 to 201P-180; \$1,300 from 201D-131 to 201D-140; \$1,000 from 201P-131 to 201P-150.	7
APPROVED TRANSFER of \$3,000 from 633-000 & \$3,000 from 673-001, a total of \$6,000 to 623-000, Sewer Division.	8
WITHDREW ITEM 17.	8
APPROVED TRANSFER of \$2,000 from 651-000 to 642-000, Sewer Division.	8
WITHDREW ITEMS 19a THROUGH 19i.	8
APPROVED TRANSFER of \$500 from 142-130 to 603-410, Town Clerk.	8
WAIVED RULE V to discuss TOWNS' PLANS FOR RIVER BASIN HINGE ON STATE article which appeared in Record-Journal on 6/8/86.	8-9
RECESS.	9
APPROVED proceeding with legal action for parcel of property owned by Barbara Beckwith located on East Main Street necessary for reconstruction work on East Main Street.	9-10
APPROVED TRANSFER of \$3,000 from 132-901 to 804-828, Town Attorney.	10
TABLED approval of job descriptions for Electric Division-- Laborer and Meter & Maintenance Supervisor.	10

ACCEPTED Town Council Meeting Minutes dated May 27, 1986.

10 447

EXECUTIVE SESSION.

11

MEETING ADJOURNED.

11

TOWN COUNCIL MEETING

JUNE 10, 1986

7:30 p.m.

- (1) Roll call and pledge of allegiance to flag.
- (2) Public Question and Answer Period.
- (3) Report on issuance of Bond Anticipation Notes by Comptroller.
- (4) Consider & approve a transfer requested by Thomas A. Myers:
\$ 80,000 from A/C 801-852 Interest on Bonds
\$ 26,000 from A/C 801-853 Interest on Notes
\$ 28,000 from A/C 801-900 Administration and Registration
a total of \$134,000 to A/C 801-851 Bond Anticipation Note Payments.
- (5) Consider resolution approving SUMMARY LIST OF NEIGHBORHOOD ASSISTANCE PROGRAMS, requested by Donald W. Roe. SET PUBLIC HEARING.
- (6) Consider & approve a transfer of \$300 from A/C 3-856-145-35 to A/C 3-856-799-35, requested by Donald W. Roe.
- (7) Consider & approve reappointment of Gail Powell to Zoning Board of Appeals for the term commencing 1/8/86 to 1/8/91.
- (8) Consider resolution amending 1985-1986 General Fund Budget to accept \$135,000 Bristol-Myers contribution to Railroad Green Project.
- (9) Consider & approve a transfer of \$881 from A/C 142-130 as follows:
\$358 to A/C 142-200 & \$523 to A/C 142-400, requested by Norman S. Rosow, Tax Collector.
- (10) REMOVE FROM TABLE and consider & approve the following transfers, requested by Marty Barracato-Camire, Youth Service Bureau:
 - (a) \$900 from A/C 3-856-682-44 to A/C 3-856-001-44CAP
 - (b) \$500 from A/C 3-856-136-44 to A/C 3-856-678-44
 - (c) \$125 from A/C 3-856-136-44 to A/C 3-856-799-44
- (11) Consider & approve a transfer of \$350 from A/C 203CH-201 to A/C 203CH-510, requested by Jack K. McElfish, Fire Chief.
- (12) Consider & approve transfers requested by Steven L. Deak:
 - (a) \$1,000 from A/C 505-130 to A/C 503-512-01
 - (b) \$1,000 from A/C 505-130 to A/C 510-201
 - (c) \$1,200 from A/C 515-201 to A/C 513-201
 - (d) \$1,550 from A/C 505-130 to A/C 503-201-01
 - (e) \$ 750 from A/C 505-130 to A/C 514-510
 - (f) \$ 550 from A/C 505-130 to A/C 503-510-01
 - (g) \$ 500 from A/C 506-900 to A/C 510-540
 - (h) \$ 300 from A/C 505-130 to A/C 509-540
- (13) Consider & approve Lease Agreement between WALLACE INTERNATIONAL SILVERSMITHS, INC. and TOWN OF WALLINGFORD DEPARTMENT OF POLICE FOR Satellite Receivers, requested by Joseph J. Bevan, Chief of Police.
- (14) WITHDRAWN Consider & approve a transfer of \$3,958 from A/C 12 811 807 00 to A/C 12 811 801 00, requested by Joseph J. Bevan, Police Chief. Approve waiving the bidding procedure for above transfer.

- (15) Consider & approve transfers requested by Police Chief Bevan: 448
WITHDRAWN (a) \$134 from A/C 201P-171, \$428 from A/C 201P-170, \$38 from A/C 201AI-170 & \$400 from A/C 201P-130, a total of \$1,000 to A/C 201P-163.
 (b) \$2,500 from A/C 201P-181 to A/C 201P-180
 (c) \$1,300 from A/C 201D-131 to A/C 201D-140
 (d) \$1,000 from A/C 201P-131 to A/C 201P-150
- (16) Consider & approve transfer of \$3,000 from A/C 633-000 and \$3,000 from A/C 673-001, a total of \$6,000 to A/C 623-000, requested by Raymond A. Denison, Water & Sewer Division.
- (17) Consider waiving bidding procedure to obtain John Deere Backhoe from G & H Equipment, Inc. of New Haven, requested by John J. Byrne, Water & Sewer Division.
WITHDRAWN
- (18) Consider & approve transfer of \$2,000 from A/C 651-000 to A/C 642-000, requested by Raymond A. Denison, Water & Sewer Division.
- (19) Consider & approve reorganization/upgrade, etc. requests, presented by Stanley A. Seadale, Director of Personnel:
WITHDRAWN (a) Reorganization & upgrading Assistant Sewer Superintendent.
 " (b) Reorganization & upgrading Sewer Superintendent.
 " (c) Reorganization Chief Engineer, Water & Sewer Division.
 " (d) Reorganization & upgrading Accounting Supervisor, Water & Sewer Division.
 " (e) Reorganization & upgrading Chemist, Water & Sewer Division.
 " (f) Reorganization Chief Distribution Operator, Water & Sewer Div.
 " (g) Reorganization & upgrading Water Superintendent.
 " (h) Reorganization & upgrading Junior Engineer, Water & Sewer Div.
 " (i) Reorganization & upgrading Office Manager, Water & Sewer Div.
 (j) Assistant to the Tax Collector & Chief Clerk, Tax Collector.
 (k) Laborer-Electric Division & Meter & Maintenance Supervisor.
- (20) Consider & approve a transfer of \$500 from A/C 142-130 to A/C 603-410, requested by Rosemary A. Rascati, Town Clerk.
- (21) Discussion and vote regarding the purchase of parcels of property owned by Barbara Beckwith located on East Main Street, which parcels are necessary for the reconstruction work on East Main Street, requested by Adam Mantzaris, Assistant Town Attorney.
- (22) Consider & approve a transfer of \$3,000 from A/C 132-901 to A/C 804-828, requested by Vincent T. McManus, Town Attorney.
- (23) Consider acceptance of Town Council Meeting Minutes of 5/27/86.
- (24) EXECUTIVE SESSION for the purpose of discussing settlement of claims, requested by Vincent T. McManus, Jr., Town Attorney.

6/4/86/dbf

Town Council Meeting

June 10, 1986

7:30 p.m.

A regular meeting of the Wallingford Town Council was held in Council Chambers on June 10, 1986, called to order by Chairman David A. Gessert at 7:34 p.m. Answering present to the roll called by Town Clerk Rascati were Council Members Bergamini, Diana Gessert, Papale, Polanski and Rys. Councilman Gouveia did arrive later in the meeting and Councilmen Holmes and Killen were absent from the meeting. Also present were Mayor William W. Dickinson, Jr., Comptroller Thomas A. Myers, and Town Attorney Vincent T. McManus, Jr. The pledge of allegiance was given to the flag. A moment of silence was then recognized for Charles Biondino.
Public Question and Answer Period - There were no comments from the public.

ITEM 3. Mr. Myers says they all received the report detailing the 449 bonds that were issued on June 3, 1986 and the notes which were issued today. In addition they have a report on the activity that occurred on the note sale. The low bid on the note was an interest rate of 4.28% for \$2,080,000. The high bid was 4.79%. That differential is approximately worth \$11,000. As note sales go, this is a relatively small issue and still we had 6 bidders so there is a good amount of activity and there is interest in the Wallingford securities on the market. Of particular interest in this note sale is the \$150,000 that is sold short for a one-month period. We will pay that off with budgeted funds in July. On the report of June 4th, you will note the Landfill Closure project for \$480,000 of which we issued notes will be completely paid for in cash by June of 1987. What that means in real dollars of savings to the community is approximately \$352,000 in bond interest. Had we bonded for 20 years it would cost another \$352,000 in interest. Also of significance, you will note that although we issued \$17 million in bonds, we had applied some \$1,263,000 to reduce those bonds before they ever went to market. That is dollars that had been placed in the budget for debt retirement for what he refers to rapid debt retiring. Retiring it before it is required. That is a savings in dollars to the community because it is less bonds issued and therefore there is less interest to pay overall. He feels very good about both the bond sale and the note sale. We have made some good and progressive moves for the community that are going to pay off in the long run.

Chairman Gessert then comments that they are getting a check in the amount of \$130,000 from Bristol-Myers and that gets a press conference and a dinner and here we save \$352,000 in interest and all you get is "that's nice". He then says that Mr. Myers efforts are very well recognized. Although they might not have a huge impact on the mill rate, that is an awful lot of money saved over a period of time.

Mr. Myers says it has a converse effect on the mill rate because they have raised dollars to support this debt and to pay it down. It has had an increasing effect on the mill rate because the Council and the Mayor have recognized the importance of debt retirement and good financial planning for the community. He also says this is a team effort with the Council, The Mayor, Attorney Fasi, Bond Council and Mr. Post is ill tonight and couldn't be present.

Mr. Diana finds that it is amazing that over the course of the bond issue it actually doubles. Mr. Myers then says a \$17 million bond issue and we are going to pay in interest some \$12 million. Mrs. Bergamini comments it was worse. This is an improvement. Mr. Myers then says you try to make strategic moves when you can and do some advanced planning and this is what we have done here. A lot of work and time went into this. He has spent most of his time in the last 6 months working on debt administration

Mr. Polanski says with this latest bond sale, what is the Town of Wallingford indebted for. Mr. Myers says approximately \$43 million total. Mr. Polanski then says they have \$38 million in the Sewer Plant. Mr. Myers says they haven't issued all of that. That is what they call an authorization. They have only issued \$10 million in debt against it.

Mr. Polanski then asks what is the total amount of money owed in bonds by the Town of Wallingford. Mr. Myers says approximately \$42 million. This includes \$10 million of Sewer Plant bonds which is representative of the Towns cost of the project. The total project will cost \$30 million. We have an authorization to spend \$38 million. We anticipate the project will cost only \$30 million. \$40 million from state and federal grants and \$10 million for town costs. Our indebtedness for that project will be \$10 million.

ITEM 4. Mrs. Bergamini moved the transfer of \$80,000, Interest on Bonds A/C 801-852, \$26,000, Interest on Bonds A/C 801-853 and \$28,000, Administration and Registration A/C 801-900, a total of \$134,000 to A/C 801-851, Bond Anticipation Note Payments; seconded by Mr. Rys.

VOTE: Unanimous ayes with the exceptions of Councilmen Gouveia Holmes and Killen who were not present; motion duly carried.

ITEM 5. Mr. Roe explains that this is just to set a Public Hearing. At that Public Hearing he will ask all the programs to be in attendance for the Council and Public to ask questions and at that time the resolution that was mentioned in this agenda is the one to be considered for approval.

Mr. Rys then moves to set a Public Hearing for June 24, 1986 at 8:00 p.m. for the Summary List of Neighborhood Assistance Programs; seconded by Mr. Polanski.

450

VOTE: Unanimous ayes with the exceptions of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

ITEM 6. Mr. Rys moved the transfer of \$300 from A/C 3-856-145-35 to A/C 3-856-799-35; seconded by Mrs. Bergamini.

VOTE: Unanimous ayes with the exceptions of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

Chairman Gessert then notes that Items 14, 17, 19 a-i all have been withdrawn.

ITEM 7. Mrs. Bergamini then moves to approve the reappointment of Gail Powell to the Zoning Board of Appeals for the term commencing 1/8/86 to 1/8/91; seconded by Mr. Polanski.

VOTE: Unanimous ayes with the exceptions of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

Mrs. Bergamini comments that Gail has done an excellent job and Chairman Gessert says that when Gail was interviewed she was asked many questions and she covered all of them.

Mrs. Bergamini then moved to waive the waiting period for Gail Powell so that she may be sworn in; seconded by Mr. Polanski.

VOTE: Unanimous ayes with the exceptions of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

Town Clerk Rosemary A. Rascati then swore Gail Powell in as a member of the Zoning Board of Appeals. (Applause)

ITEM 8. Mrs. Papale then moved the following resolution:

RESOLVED, The Town Council hereby amends the 1985-1986 General Fund Budget as follows:

REVENUES

Account No. 922 Contribution from Bristol Myers transferred to Center Park Special Revenue Fund \$130,000.00

EXPENDITURES

Account No. 811-A-802 Contribution from Bristol Myers transferred to Center Park Special Revenue Fund \$130,000.00

The resolution was seconded by Mr. Rys.

Tina Bolio then presents the Town Council with a framed map of Wallingford and thanks all of them for their support. They have been very supportive and they appreciate it. She also comments that the maps are on sale at Bolio's and Dime Savings Bank and all the money goes back into beautification. This is their latest fundraiser.

VOTE: Unanimous ayes with the exceptions of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

ITEM 9. Mrs. Bergamini moved the transfer of \$881 from A/C 142-130; \$358 to A/C 142-200 and \$523 to A/C 142-400; seconded by Mr. Rys.

VOTE: Unanimous ayes with the exceptions of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

ITEM 19j. Chairman Gessert then says they have a letter from Mr. Stanley Seadale regarding Tax Office-Organizational Changes. He then explains that Mr. Rosow has proposed two changes in the structure of the Tax Department. The Position of "Delinquent Tax Collector" is eliminated and a new position of "Assistant to the Tax Collector" is created. The changes proposed also call for the elimination of one "Senior Clerk" and the creation of the position of "Chief Clerk/Tax Collector". This change is in keeping with the duties and responsibilities of Mrs. Eleanor McGrath, who is currently a Senior Clerk. He recommends that the new job descriptions be approved and if so, Mr. Seadale will meet with the Union to negotiate the wage rates for the newly created positions.

Mayor Dickinson comments that the reason for the concern was because if the Tax Collector was gone, there was no one to take over his absence. Where we don't need a deputy tax collector, this assistant could take over. There is just not enough to do for a delinquent tax collector. This will expand it. 451

VOTE: (to approve both new job descriptions) Unanimous ayes with the exceptions of Councilmen Gouveia, Holmes and Killen who were not present and Councilman Rys was not present for the vote; motion duly carried.

Mayor Dickinson then comments that in the description of Chief Clerk Tax Collector there are some changes in the job description and perhaps there should be something in the record as to why we are dealing with this position. This is part of an overall reevaluation effort. It was an effort to make the description fit with the duties actually performed in the position.

The job descriptions are attached and considered part of these minutes as Exhibits I & II.

ITEM 10. Mr. Rys moved to Remove Item 10, Youth Service Bureau transfers from the table; seconded by Mr. Polanski.

VOTE: Unanimous ayes with the exceptions of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

Mr. Rys started to make the motion on the transfer and realized that a new account had to be established.

Mr. Rys then moved to establish Capital A/C 3-856-001-44; seconded by Mr. Diana.

Mrs. Bergamini states she doesn't understand this whole thing and Marty Barracato-Camire explains that they had \$2,000 in Parents Anonymous and they dissolved. They also lost 3 chairs. They thought they would use some of that money now to purchase chairs and some furniture.

Mrs. Bergamini asks if this money originates from Federal Revenue and are we allowed to transfer this money. Marty then says that is the only money they have besides DCYS money and that money can not be used for Capital equipment.

Mr. Polanski comments these items were not requested under next year's capital requests and he can not see that just because a program drops, that money is available for anything they want. This is the same attitude he had on the Police reward money. That was for a specific purpose. This is the same thing. The program dropped and he doesn't feel that they can use this money as they wish. The Town should get this money back.

Mayor Dickinson comments that the Town would keep this money.

Mr. Diana then asks why this was not in the budget Marty explains that three chairs broke at once. Since they had the extra money and they are changing offices into another room, they have been sharing one desk, they felt they would get some new equipment.

Chairman Gessert says in defense of Marty that they have some very old equipment that does need replacing. If you look at their budget, there are very few dollars that the Town of Wallingford actually spends. They operate at less than one volunteer fire house.

VOTE: (to establish A/C) Unanimous ayes with the exceptions of Mr. Polanski who voted no and Councilmen Gouveia, Holmes and Killen were not present; motion duly carried.

ITEM 10 a.

Mr. Rys then moved to transfer \$900 from A/C3-856-682-44 to A/C 3-856-001-44; seconded by Mrs. Bergamini.

VOTE: Unanimous ayes with the exceptions of Mr. Polanski who voted no and Councilmen Gouveia, Holmes and Killen were no present; motion duly carried.

ITEM 10b. Mrs. Bergamini moved the transfer of \$500 from A/C 3-856-136-44 to A/C 3-856-678-44; seconded by Mr. Rys.

Marty Barracato-Camire explains this is a federally funded summer youth employment program. They have a 19 year old job coordinator who is a college freshman who matches young people in the community to houses who are looking for help. His other responsibility was to be to find youth to get involved in the summer employment program. They had some extra money from the federal government and what they did was use 19 hours of what they gave them for a weekly salary and they took all the money out of their account and they had some under expending in the job bank line item and in order to meet that match for the grant, they need to have that money spent so what they did is to transfer it to the before and after school program. 450

VOTE: Unanimous ayes with the exceptions of Council Members Gouveia Holmes, and Killen who were not present and Mrs. Papale was not present for the vote; motion duly carried.

ITEM 10 c. Mrs. Bergamini moved the transfer of \$125 from A/C 3-856-136-44 to A/C 3-856-799-44; seconded by Mr. Rys.

VOTE: Unanimous ayes with the exceptions of Councilmen Gouveia, Holmes, and Killen who were not present and Mrs. Papale was not present for the vote; motion duly carried.

ITEM 11. Mr. Rys moved the transfer of \$350 from A/C 203CH-201 to A/C 203CH-510; seconded by Mrs. Bergamini.

Mr. Polanski asks if there is a service contract and then he says is this \$350 from a specific vendor. Chief McElfish explains the they have had considerable problems with the furnace at the Cook Hill station. This is a specialized part for complete repair.

VOTE: Unanimous ayes with the exceptions of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

Chief McElfish then says the money approved for the ladder truck, they are getting the ladder tested in 2 weeks. Before they get all the cosmetic work done they want the hydraulics and other parts working. They are working on specifications after that time. East Wallingford pumper they will be getting all the things tested before the cosmetic work also. They are moving along.

ITEM 12 a. Mrs. Bergamini moved the transfer of \$1,000 from A/C 505-130 to A/C 503-512-01; seconded by Mr. Rys.

Mrs. Bergamini then explains this is lighting for the parks.

Mr. Polanski then asks why they have money left over in this account. Mr. Deak explains they have omitted one of the personnel and have money available there.

VOTE: Unanimous ayes with the exception of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

ITEM 12 b. Mrs. Bergamini moved the transfer of \$1,000 from A/C 505-130 to A/C 510-201, seconded by Mrs. Papale.

Mr. Gessert asked Mr. Myers to research the agreement of the use of 9 & 21 North Main Street since the town is paying the electricity.

VOTE: Unanimous ayes with the exception of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

ITEM 12 c. Mr. Rys moved the transfer of \$1,200 from A/C 515-201 to A/C 513-201, seconded by Mrs. Papale.

VOTE: Unanimous ayes with the exception of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

ITEM 12 d. Mrs. Bergamini moved the transfer of \$1,550 from A/C 505-130 to A/C 503-201-01, seconded by Mr. Rys.

VOTE: Unanimous ayes with the exception of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

Item 12 e.

Mrs. Bergamini moved the transfer of \$750 from A/C 505-130 to A/C 514-510, seconded by Mr. Rys.

VOTE: Unanimous ayes with the exception of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

ITEM 12 f. Mr. Rys moved the transfer of \$550 from A/C 505-130 to A/C 503-510-01, seconded by Mr. Polanski. 453

VOTE: Unanimous ayes with the exception of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

ITEM 12 g. Mr. Rys moved the transfer of \$500 from A/C 506-900 to A/C 510-540, seconded by Mrs. Bergamini.

VOTE: Unanimous ayes with the exception of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

ITEM 12 h. Mr. Rys moved the transfer of \$300 from A/C 505-130 to A/C 509-540, seconded by Mrs. Bergamini.

VOTE: Unanimous ayes with the exception of Councilmen Gouveia, Holmes and Killen who were not present; motion duly carried.

Mr. Polanski asked Mr. Deak who submitted the \$10,000 quote for repairs to the structure at Lufbery Park and Mr. Deak said the quote came from Wooding. Mr. Polanski felt that a local contractor could perform this work for \$3,000 and he indicated that an effort should be made to reach smaller contractors. Mrs. Bergamini felt that one of the problems with smaller contractors is that they cannot put up the bond required. Mrs. Papale suggested checking into the Purchasing Department regarding the requirements. Mayor Dickinson explained various reasons for bonding requirements, such as inability to complete the job, etc. Mr. Polanski felt it would be worthwhile to look into this situation.

ITEM 13. Mrs. Bergamini read Chief Bevan's May 30, 1986 letter.

Mr. Polanski moved approval of the Lease Agreement between Wallace International Silversmiths, Inc. and Town of Wallingford Department of Police for Satellite Receivers, seconded by Mrs. Papale.

Mr. Rys referred to section 3 on page 2 of the lease pertaining to "normal business hours" and Chief Bevan said he had no problem with that.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Gouveia, Holmes and Killen who were not present; motion duly carried.

ITEM 14 WAS WITHDRAWN. The Police Station Building Committee will meet next week regarding this and other matters.

ITEM 15a WAS WITHDRAWN.

ITEM 15b. Mr. Rys moved the transfer of \$2,500 from 201P-181 to 201P-180, seconded by Mrs. Papale.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Gouveia, Holmes and Killen who were not present; motion duly carried.

ITEM 15c. Mr. Rys moved the transfer of \$1,300 from 201D-131 to 201D-140, seconded by Mr. Polanski.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Gouveia, Holmes and Killen who were not present; motion duly carried.

ITEM 15d. Mr. Rys moved the transfer of \$1,000 from 201P-131 to 201P-150, seconded by Mr. Polanski.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Gouveia, Holmes and Killen who were not present; motion duly carried.

Mayor Dickinson requested that the Council bring back ITEM 13 LEASE AGREEMENT between WALLACE INTERNATIONAL SILVERSMITHS, INC. and TOWN OF WALLINGFORD POLICE DEPARTMENT and Attorney McManus felt that Section 3 on page 2 should be amended to include the wording "together with emergency access where needed."

Mrs. Papale moved to waive Rule V to discuss the Wallace Silver-smiths, Inc. Lease Agreement, seconded by Mr. Rys.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Gouveia, Holmes and Killen who were not present; motion duly carried. 454

Mr. Rys moved to add to Section III of the Wallace Silversmiths, Inc. Lease Agreement for Satellite Receivers the wording, "together with emergency access where needed" and this motion was seconded by Mr. Polanski.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Holmes and Killen who were not present and Councilman Gouveia who passed; motion duly carried.

Mr. Gouveia arrived at the meeting at 8:50 p.m.

ITEM 16. Mr. Rys moved the transfer of \$3,000 from 633-000 and \$3,000 from 673-001, a total of \$6,000 to 623-000, Sewer Division. Mr. Polanski seconded the motion.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Holmes and Killen who were not present and Mrs. Papale who was not present for the vote; motion duly carried.

ITEM 17 WAS WITHDRAWN.

ITEM 18. Mr. Rys moved the transfer of \$2,000 from 651-000 to 642-000, seconded by Mr. Polanski.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Holmes and Killen who were not present and Mrs. Papale who was not present for the vote; motion duly carried.

ITEMS 19a THROUGH 19i WERE WITHDRAWN.

ITEM 20. Mr. Rys moved the transfer of \$500 from 142-130 to 603-410, Town Clerk, seconded by Mr. Polanski.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Holmes and Killen who were not present; motion duly carried.

Mr. Gouveia moved to waive Rule V for the purpose of sharing with the Council information appearing in the June 8, 1986 Record-Journal regarding TOWNS' PLANS FOR RIVER BASIN HINGE ON STATE.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Holmes and Killen who were not present; motion duly carried.

Mr. Gouveia was very disturbed about this article asking DEP permission to draw water from wells along the Quinnipiac River and he felt that fish could die and the river would not be able to be used for recreational purposes and he felt that DEP should be urged not to allow this to happen since it will impact Wallingford a great deal. He further stated that Wallingford should have some input in the decision making process. Mr. Rys believed this is a good point. Mr. Jack Byrne feels that the state should have some methodology to advise other communities that have well supplies regarding the impact. Mayor Dickinson said DEP will be contacted tomorrow regarding this matter and Mr. Gouveia is satisfied with this decision.

Mr. Polanski wondered how much contamination was coming from the Meriden Landfill into well water in Wallingford and Mr. Byrne felt they have not seen there is any pollution attributable to the dump but this is an ongoing process. Mr. Byrne felt that when these tests are being performed, Wallingford should watch and see if they have any effect in Wallingford wells and capabilities and he does not think it's so arbitrary that you can make a decision in 30 days. Mr. Byrne will look at the data the DEP has.

A brief recess was held at 9:10 p.m.

ITEM 21. Mr. John Costello explained that necessary easements were obtained from 4 property abutters on East Main Street for reconstruction work in that area and an easement was required from the fifth abutter and legal action will be required. Two easements are required-- a construction easement and a small permanent easement of 1100 square feet. Mr. Costello explained to the Council the exact location on East Main Street and the work to be performed with catch basins, etc.

Attorney McManus explained that years ago, a person could stop a project like this with litigation by tying the town up in Court but that is not possible today because the municipality condemns and this property is appraised at \$1,000. In this particular case, Attorney McManus further stated, the town worked through direct negotiation of which he was a part and he was able to get what the town needed from the other 4 property owners without a problem. Attorney McManus has recommended that the Engineering Department extend the street line and take 14 or 15 feet from the existing pavement. Mr. Costello explained that a 5 foot wide strip would be taken from the property line of Barbara Beckwith but the street would not come closer to her house. Mr. Diana does not particularly like condemnation and asked Mr. Costello the purpose of this action and Mr. Costello explained that the road is very narrow and the road will be widened and a culvert installed and the site distance improved along this area.

Mr. Costello explained that he has been working on this for several months but there are other concerns. Mayor Dickinson explained that once Engineering has submitted designs, plans will be taken to the property owners before a public hearing but this preliminary work is a separate item. Mr. Costello said completion of this area would eliminate some safety hazards currently existing in that area.

Mr. Polanski moved to proceed with legal action necessary to acquire parcels for temporary easement as well as permanent right of way and permanent drainage easements as shown on Engineering Drawing Q-220 with permanent streets rights of way as shown by extension of current street lines on Engineering Drawing Q-220 either by purchase or condemnation (property owned by Barbara Beckwith located on East Main Street). Mr. Rys seconded the motion.

Mr. Edward Musso, 56 Dibble Edge Road asked specifically about the improvements in question and Mayor Dickinson stated for the record that generally speaking, the improvements will occur on the side of the road where there is not a steep bank, wherever that is possible and John Costello said it varies but ideally you obtain material from the high side and put in on the low side.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Holmes and Killen who were not present; motion duly carried.

Mr. Diana pointed out that he voted yes to get this thing off the ground because it is an important project but he feels it's a sad day when the town has the authority to take people's property, even only \$1,000 worth of property. Mr. Costello pointed out that this does not happen very often.

ITEM 22. Mrs. Papale moved the transfer of \$3,000 from A/C 132-901 to A/C 804-828, Town Attorney. Mr. Polanski seconded the motion.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Holmes and Killen who were not present; motion duly carried.

ITEM 19k. Mrs. Papale moved approval of LABORER - ELECTRIC DIVISION and METER & MAINTENANCE SUPERVISOR - ELECTRIC, seconded by Mr. Polanski.

Mr. Seadale explained the needs of the Meter & Maintenance Supervisor and said it would free a higher paid employee who is sometimes called upon to perform these functions. Mrs. Bergamini asked if any positions are being eliminated with two new positions being added and Mayor Dickinson felt the justifications for the positions shouldn't be taken up without the Electric Division present at the meeting.

Mrs. Papale moved to TABLE approval of job descriptions for the Electric Division - Laborer and Meter & Maintenance Supervisor, seconded by Mr. Gouveia.

VOTE: Unanimous ayes with the exception of Mrs. Bergamini who voted no and Councilmen Gessert, Holmes and Killen who were not present; motion duly carried.

Mr. Polanski moved acceptance of the Town Council Meeting Minutes of May 27, 1986, seconded by Mrs. Papale.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Holmes and Killen who were not present and Mrs. Bergamini who passed; motion duly carried.

Mrs. Papale moved that the meeting go into Executive Session for the purpose of discussing settlement of claims, seconded by Mr. Rys.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Holmes and Killen who were not present; motion duly carried and the meeting moved into Executive Session at 9:55 p.m.

Mr. Polanski moved that the meeting come out of Executive Session, seconded by Mrs. Papale.

VOTE: Unanimous ayes with the exception of Councilmen Gessert, Holmes and Killen who were not present; motion duly carried and the meeting moved out of Executive Session at 10:15 p.m.

There were no votes recorded after the Executive Session.

A motion to adjourn was duly made, seconded and carried and the meeting adjourned at 10:16 p.m.

Meeting recorded by:
Lisa M. Bousquet, Council Secretary

Meeting transcribed by:
Lisa M. Bousquet and Delores B. Fetta

Approved David A. Gessert
David A. Gessert, Council Chairman

June 24, 1986
Date

Rosemary A. Rascati
Rosemary A. Rascati, Town Clerk

June 24, 1986
Date

TOWN OF WALLINGFORD
DEPARTMENT OF PERSONNEL

ASSISTANT TO THE TAX COLLECTOR

EXHIBIT I
Town Council Minutes
June 10, 1986

GENERAL STATEMENT OF DUTIES: In addition to those described for the Delinquent Tax Collector, this position requires a direct and daily working relationship with the Tax Collector. Learning all facets of the Tax Collector's duties and handling them in the Tax Collector's absence when legally able to per State Statutes. Must have thorough knowledge of counter activity, telephone and office procedures and complete understanding of computer output in relationship to monthly reports to Comptroller and to Department records. The key to this position should put Wallingford's Tax Department in an excellent position of continuity should anything happen to the Tax Collector for an extended time period.

SUPERVISION RECEIVED: Reports to the Town Tax Collector.

SUPERVISION EXERCISED: Supervises work of the office staff and will supervise the Tax Office in the absence of the Tax Collector.

REQUIRED QUALIFICATIONS: KNOWLEDGE, SKILL AND ABILITY: Must possess a thorough knowledge of collection procedures, laws and ordinances relating to taxes. Requires a good knowledge of math, accounting, interest rates, modern office procedures, letter writing and other communication skills. Must have good public relations ability. Should be a Certified Connecticut Municipal Collector per Sec. 12-130B General Statutes of the State of Connecticut and in good standing.

REQUIRED EXPERIENCE AND TRAINING: Must be a High School graduate with 5 years of related experience at least 2 of which shall have been in a responsible office position, OR an equivalent combination of training and experience.

TOWN OF WALLINGFORD
DEPARTMENT OF PERSONNEL

EXHIBIT II
Town Council Minutes
June 10, 1986

CHIEF CLERK/TAX COLLECTOR

GENERAL STATEMENT OF DUTIES: This position requires ability to organize and supervise the clerical and related duties of the Tax Department in relation to the counter, telephone, office procedures and the computer terminal. According to assignment, maintains daily cash, editing, updating, Assessor's corrections, Elderly Applications, Circuit Breakers, Freeze applications, Board of Tax Review Changes. Also, daily, monthly and year-to-date reports. Also, bad checks - search and removal from master file. Also, code all prior real estate, personal and motor vehicle delinquents to print on tax bills. Put ons and take offs plus delinquent list to motor vehicle monthly. Supplemental M.V.-list, code all real estate bills with proper bank code and make all Assessor changes on new owners and addresses. Transfer at department head's request money from one account to another. Also, list suspense accounts, run monthly payment list showing all accounts paid that month, post daily rate books, plus customer collections and receipting of bills. Handle customer complaints with concern and courtesy. Accurate telephone information to taxpayers, lawyers, title searchers and banks, plus reconciliation of input data to source documentation. Also, reconciling receipts to the tax books. Reconciling receipts during heavy collection periods. Supervise or perform any function allotted to area for assignment.

SUPERVISION RECEIVED: Works under direction of Department Head or Office Manager or designated supervisor.

SUPERVISION EXERCISED: Supervises clerical workers and others as assigned.

REQUIRED QUALIFICATIONS: KNOWLEDGE, SKILL AND ABILITY: Knowledge of office management; some knowledge of accounting principles and methods; some knowledge of purchasing and inventory principles and methods; considerable ability to prepare and maintain comprehensive records; considerable ability to establish and maintain effective working relationships with subordinates, associates and the public; ability to operate or become proficient in operation of office machines; considerable ability in written and oral expression; ability to understand and interpret complex written or oral instructions; ability to analyze situations and use judgment in the solution of problems; ability to plan the work of subordinates and to train and supervise for effective performance. Must take state offered courses relating directly to this office (C.C.M.C. course) when budgeted by Department Head.

REQUIRED EXPERIENCE AND TRAINING: Not less than six (6) years experience in responsible office work of which one (1) year involved supervision or business management or accounting OR college courses in accounting, business management or public administration may be substituted on basis of one (1) year of college credit for one (1) year of experience up to four (4) years and two (2) years of required experience OR an equivalent combination of above experience or training.