

APPROVED

12/19/23

PUBLIC UTILITIES COMMISSION
WALLINGFORD ELECTRIC DIVISION

100 JOHN STREET

WALLINGFORD, CT 06492

Tuesday, December 5, 2023

6:30 P.M.

MINUTES

PRESENT: Chairman Robert Beaumont; Commissioners Joel Rinebold and Laurence Zabrowski; Director Richard Hendershot; Electric Division General Manager Jake Arborio; Electric Division Business Office Manager Marianne Dill; and Acting Recording Secretary Mary Lombardo

Absent – Water and Sewer Divisions General Manager Neil Amwake and Water and Sewer Divisions Business Manager Donald Langenauer

Members of the Public – None

Mr. Beaumont called the Meeting to order at 6:30 P.M., and the pledge of Allegiance was recited.

1. Pledge of Allegiance

2. Consent Agenda

- a. Consider and Approve Meeting Minutes of November 21, 2023
- b. Consider and Approve Budget Amendment – Water Division – FY 2023/2024 – Maintenance of Wells and Springs – General

Motion to Approve the Consent Agenda

Made by: Mr. Zabrowski
Seconded by: Mr. Rinebold
Votes: 3 ayes

3. Items Removed from Consent Agenda

43 **None**

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45
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47 **4. Discussion and Possible Action: Budget Amendment – Electric – FY 2023-2024 –**
48 **Additional Management Position**

49

50 Mr. Hendershot shared an Organizational chart with the PUC for review and stated that the
51 budget transfer is to request money to be moved out of Retained Earnings and put into the
52 appropriate Operating Accounts so that the added position can charge for its time as appropriate
53 to those accounts and pay the salary.

54

55 Mrs. Dill stated that pension and paid time off is built into the numbers.

56

57 Mr. Arborio stated that the WED is cutting the Meter and Maintenance Supervisor position in
58 half. The Meter Supervisor will absorb the Meter Readers as it will be easier to balance among
59 one Supervisor once the WED migrates into newer metering technology, such as AMI.

60

61 The PUC discussed what AMI is and how it works.

62

63 Mr. Rinebold commented that he believes it is a good move and likes the idea of separating the
64 two areas of expertise.

65

66 **Motion to Move \$109,716.00 from Retained Earnings to the Operating Accounts contained**
67 **in the memo dated November 27, 2023 dividing the position of Meter and Maintenance**
68 **Supervisor into two unique positions – Metering Supervisor and Substation Maintenance**
69 **Supervisor**

70

71 **Made by: Mr. Rinebold**

72 **Seconded by: Mr. Zabrowski**

73 **Votes: 3 ayes**

74

75

76

77 **Public Question and Answer Period**

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79 **None**

80

81 **Public Question and Answer Period Closed**

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85 **5. Committee Reports/Correspondence**

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87 Mr. Arborio stated that an offer was made to the Distribution Superintendent candidate and the
88 candidate verbally accepted. Human Resources is in the process of doing the background check
89 and has expedited this. The candidate would like to come on board before the end of the year.

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93 **ADJOURNMENT**

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95 **Motion to Adjourn**

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97 **Made by: Mr. Zabrowski**

98 **Seconded by: Mr. Rinebold**

99 **Votes: 3 ayes**

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101 The meeting was adjourned at approximately 6:49 p.m.

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103

104

105 Respectfully submitted,

106

107

108

109 Mary Lombardo

110 Acting Recording Secretary

Respectfully submitted,

Laurence Zabrowski /mb

Laurence J. Zabrowski

Secretary