TOWN OF WALLINGFORD, CONNECTICUT

TUESDAY May 12, 2020 6:30 P.M.

TOWN COUNCIL MEETING SPECIAL BUDGET MEETING TO FOLLOW

The Town Council meeting of May 12, 2020 will take place REMOTELY only. It shall commence at 6:30 p.m. It is expected that the public will be permitted to comment on the Agenda items as instructed by the Chairman. Materials for this meeting will also be posted on the Town's website for viewing prior to the meeting. The meeting can be accessed through:

https://global.gotomeeting.com/join/919846517

YOU CAN ALSO DIAL IN USING YOUR PHONE:

United States (Toll Free): 1-866-899-4679

United States +1(571) 317-3116

Access Code: 919-846-517

Live stream of the meeting will also be available on the Town of Wallingford You Tube Channel: https://www.youtube.com/c/wallingfordgovernmenttelevision

AGENDA

Moment of Silence

- 1. Pledge of Allegiance
- 2. Roll Call
- 3. Consent Agenda
 - 3a. Consider and approve Tax Refunds totaling \$853.51 (#894-909) Acct. #1001001- 41020 - Tax Collector
 - 3b. Consider and approve Transfer to Suspense List totaling \$152,277.97 Tax Collector
 - 3c. Acceptance of Reimbursement funds from U.S. Secret Service and consider and approve Appropriation of funds in the amount of \$1081.00 to Misc.- Revenue, Acct. #1009052-47040 and to Police Overtime, Acct. #10020050-51400 Police Dept.

- 3d. Acceptance of STEM Academy donation and consider and approve Appropriation of funds in the amount of \$644 to Revenue, Acct. #2264002-47152 and to Expenditures, Acct. #22640150-58830 Y&SS
- 3e. Consider and approve a Transfer in the amount of \$4,000 from Wage Differentials, Acct. #10020050-51450 to Police Operating Expenses, Acct. #10020050-58735 Police Dept.
- 3f. Approve Town Council Minutes of April 28, 2020 and Budget Meetings of April 29, 2020 and April 30, 2020.

4. Items Removed from the Consent Agenda

- 5. Report from Stephen Civitelli, Director of Health, regarding COVID-19 Chairman Cervoni
- 6. Consider and approve a Bid Waiver for Safeware in the amount of \$11,787 for facial masks Fire Dept.
- 7. Consider and approve a Transfer in the amount of \$11,787 from Contingency General, Acct. #1001-9000-58820 to Fire-Operating Exps., Acct. #10020150-58735 Fire Dept.
- 8. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property Mayor



May 4, 2020

JO-ANNE L. RUSCZEK, C.C.M.C

CHERYL BRUNDAGE C.C.M.C

DEPARTMENT OF FINANCE
45 SOUTH MAIN STREET
P.O. BOX 5003
WALLINGFORD, CONNECTICUT 06492
TELEPHONE (203) 294-2135
FAX (203) 294-2137

Honorable William W. Dickinson, Jr. Mayor, Town of Wallingford Wallingford, CT 06492

Re: Refund - Account #1001001-41020 - \$853.51 (#894-909)

Dear Mayor Dickinson:

Attached is a list of refunds for your approval and the approval of the Town Council:

Very truly yours,

Jo-Anne L. Rusczek

J. Cinn X. Ruscyla

Tax Collector

APPROVED:

William W. Dickinson, Jr., Mayor

James M. Bowes, Comptroller

894 Reyes, Carolina	59.22	17-0083441
895 Rocheleau, Michael or Barbara	43.67	17-0094346
·		
896 Sanders, Joseph N.	13.49	17-0085175
897 Held, Pamela or Shane	11.04	18-0083147
898 James, Jeffrey A.	112.25	18-0069695
899 Kavanaugh, Charlotte or Gerald	115.59	18-0070712
900 Dimaura, Joseph L. Haley, Kristin	6.04	18-0060779
901 Fudala, Pamela	31.73	18-0064498
902 Hurtado, William D.	8.00	18-0068958
903 Reichheim, Edward P.	209.88	18-0083246
904 Honda Lease Trust (AE94233)	66.64	18-0068273
905 Rainey, John C.	11.50	17-0086001
906 Severino, Joseph or Johns, Patricia	37.37	18-0013638
907 Forte, Matthew T.	21.54	17-0064002
908 Double Blade LLC	40.61	17-0004442
909 Owens, David or Rita	64.94	18-0011150
	853.51	





April 22, 2020

JO-ANNE L. RUSCZEK, C.C.M.C TAX COLLECTOR CHERYL BRUNDAGE C.C.M.C

DEPARTMENT OF FINANCE 45 SOUTH MAIN STREET P.O. BOX 5003 WALLINGFORD, CONNECTICUT 06492 TELEPHONE (203) 294-2135 FAX (203) 294-2137

Honorable William W. Dickinson, Jr. Mayor, Town of Wallingford 45 South Main Street Wallingford, CT 06492

Re: Suspense List

Dear Mayor Dickinson:

I hereby certify that to the best of my knowledge and belief that each tax on the enclosed pages has not been paid, and should be transferred to the Suspense Book.

The reason for the transfer is to comply with State Statute 12-165, Municipal Suspense Tax Book, that items not collected should be placed in suspense. It is important to note that every effort will be made to collect these back taxes in full.

With your permission, and that of the Town Council, I would like to transfer these items to Suspense.

Grand List	Taxes
2018 Real Estate	1,494.57
2015 Personal Property2016 Personal Property2017 Personal Property2018 Personal Property	146.14 183.01 6,465.02 7,440.85 \$14,235.02
2012 Motor Vehicle 2013 Motor Vehicle 2014 Motor Vehicle 2015 Motor Vehicle 2015 Motor Vehicle Supplemental 2016 Motor Vehicle 2017 Motor Vehicle 2017 Motor Vehicle Supplemental 2018 Motor Vehicle Supplemental 2018 Motor Vehicle Supplemental	435.52 461.70 418.37 103,599.76 26,088.99 173.87 920.49 488.37 3,605.33 355.98
	\$136,548.38

Real Estate Personal Property Motor Vehicle 1,494.57 14,235.02 <u>136,548.38</u>

Grand Total

\$152,277.97

Very truly yours,

Jo. ann L. Rus cycle

Jo-Anne L Rusczek Tax Collector

JLR/cb

Encs.

Modify Suspense Report

TOWN OF WALLINGFORD Date: 04/21/2020 Time: 15:55:09

Condition (s): Year: 2018, Type: 01 - RE, Order: Bill Number, Total Only: No, Recap by Dist: No

Page: 1

Bill # Dst	Name Code	le Reason	Date	Town Due/Susp	Dist Due/SuspSewer Due/Susp	Total
2018-01-0011152	OWNER UNKNOWN OU	OWNER UNKNOWN	04/09/2020	385.32		
2018-01-0011153		OWNER UNKNOWN	04/09/2020	58.38		
2018-01-0011154	UNKNOWN	OWNER UNKNOWN	04/09/2020	388.24		
2018-01-0011155	UNKNOWN		04/09/2020	148.88		
2018-01-0011156	UNKNOWN	OWNER UNKNOWN	04/09/2020	201.42		
2018-01-0011157		OWNER UNKNOWN	04/09/2020	5.84		
2018-01-0011159	UNKNOWN	OWNER UNKNOWN	04/09/2020	20.43		
2018-01-0011160	UNKNOWN	OWNER UNKNOWN	04/09/2020	172.22		
2018-01-0015658	EAL ESTATE INVESTMENT	LAND NO VALUE	04/09/2020	23.35		
2018-01-0015659		LAND NO VALUE	04/09/2020	23.35		
2018-01-0015660	ESTATE INVESTMENTS LLC	LAND NO VALUE	04/09/2020	29.19		
2018-01-0015661	ESTATE INVESTMENTS	LAND NO VALUE	04/09/2020	37.95		
REAL ESTATE				1,494.57		
YR : 2018	TOTAL : 12			1,494.57		

Grand Total: 12

1,494.57

Process Suspense Report
TOWN OF WALLINGFORD Date: 04/21/2020 Time: 12:14:14
Condition (s): Year: , Type: 02 - PP, Order: Bill Number, Total Only: No, Recap by Dist: No

Page: 1

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Bill # Dst	Name	Code	Reason	Date	Town Due/Susp	Dist Due/SuspSewer Due/Susp	Total
2015-02-0040326	CANELLI JEWELERS LLC # Of Acct: 1			04/21/2020	146.14 146.14		
YR : 2015	TOTAL : 1				146.14		THE PROPERTY OF THE PROPERTY O
2016-02-0041492	NEUCO CORP	DE	DECEASED	04/09/2020	142.76		
2016-02-0042025	TERMINI FRANK	G DE	DECEASED	04/09/2020	15.13 25.12		
PERSONAL PROPERTY	# Of Acct: 3	Ċ			183.01		
YR : 2016	TOTAL : 3				183.01		
2017-02-0040227 IB	BEHMAN HAMBELTON LLP	ОВ	OUT OF BUSINESS	04/09/2020			
	DIVERSIFIED VENDING LLC	8 8	유	3 N i	22		
2017-02-0040629 IN	ET AMIGO LLC	ж 6	OUT OF BUSINESS	04/09/2020	~ 1		
2017-02-0040844	GAS AND GROCERIES LLC	ОВ	OH	63	11		
	GILLY VENDING INC	G G	OUT OF BUSINESS	04/09/2020			
2017-02-0041282	LSREF4 REBOUND LLC	SB	OH :	N.S.	67.		
2017-02-0041289	M & J VIDEO GAMES & COLLECTIBLES LLC	S S	유	1 1 1	រ (១		
2017-02-0041465 IN	NATIONS HANDYMAN AND CLEANING	G 6	OUT OF BUSINESS	04/09/2020			
	NEUCO CORP	DE	EASE	N 1			
2017-02-0041592	PELLE DOLCE AESTHETICS LLC	8 8	임	1 7 1			
2017-02-0041662	SOUTHERN CONNECTICUT WINE CO LLC	유 6	OUT OF BUSINESS	04/09/2020	965.80		
2017-02-0042008 IN		OB	Ç,	K 1			
2017-02-0042021	TERMINI FRANK	DE	DECEASED				
2017-02-0042273	HIGGINS RICHARD	go	OUT OF BUSINESS	04/09/2020	20		
PERSONAL PROPERTY	# Of Acct: 19				6,465.02		
YR : 2017	тотац : 19				6,465.02		
2018-02-0040959 II 2018-02-0041006	HEALTHYCT INC HOMETOWN LANDSCAPE AND SUPPLIES INC	ОВ	OUT OF BUSINESS	04/09/2020 04/09/2020	1,385.08		
2018-02-0041479	OT WINE CO LLC	OB DE	DECEASED OUT OF BUSINESS	04/09/2020 04/09/2020	182.		
2018-02-0042000	T PRODUCTION LTD	ОВ	OUT OF BUSINESS	04/09/2020	37.		
	TOTAT A				7.440.85		

Grand Total: 28

Process Suspense Report
TOWN OF WALLINGFORD Date: 04/21/2020 Time: 12:16:02
Condition (s): Year: , Type: 88 - MV/MVS, Order: Bill Number, Total Only: No,

Recap by Dist: No

2015-03-0050101 2015-03-0050109 2015-03-0050149 2015-03-0050546 2015-03-0050556 2015-03-0050615 2015-03-0050701 2015-03-0050702 2015-03-0050702 2015-03-0050889 2015-03-0050889 2015-03-0051009 2015-03-0051036 2015-03-0051036 2015-03-0051233 2015-03-0051233 2015-03-0051281 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051284 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051282 2015-03-0051298 2015-03-0051298 2015-03-0051298 2015-03-0051297 2015-03-0051207 2015-03-0052207 2015-03-0052207 2015-03-0052289	2014-03-0094341 2014-03-0094342 MOTOR VEHICLE YR : 2014	2013-03-0063281 2013-03-0094146 MOTOR VEHICLE YR : 2013	Bill # Dst 2012-03-0093966 2012-03-0093967 MOTOR VEHICLE YR : 2012
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			Total

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Town of Wallingford

Honorable William W. Mayor, Town of Wallin		Date: April 30, 2020
Request for:	Transfer of Funds X Appropriation of F	unds
Fund:	X General Other	
/081.00 Amount: \$1,080.77	To: Misc. Revenue	Account No: 1009052-47040
/08/.00 Amount: \$1,080.77	To: Police Overtime	Account No: 10020050 51400
Explanation: PER ATT	ACHED LETTER AS REQUIRED	Division/Department Head
Certified as to the avail	lability of funds:	Comptroller
APPROVED: Subject	to vote of Town Council	Mayor
II. CERTIFICATION	OF FINANCIAL TRANSACTION:	
The transfer/appropri approved by a vote of t	ation of \$ as deta he Town Council in session here	ailed and authorized above and as by certified.
I hereby certify that thi	is is the motion approved by the 20.	Town Council at its meeting of
		Town Clerk

DOF-86-35

Honorable William W. Dickinson, Jr.

WILLIAM J. WRIGHT CHIEF OF POLICE

135 NORTH MAIN STREET 3()VALLINGFORD, CT 06492-3718 TELEPHONE (203) 294-2828

INTEROFFICE MEMORANDUM

TO:

MAYOR WILLIAM W. DICKINSON, JR.

FROM:

CHIEF WILLIAM J. WRIGHT

DATE:

APRIL 30, 2020

SUBJECT:

ACCEPTANCE OF OVERTIME REIMBURSEMENT FUNDS

CC:

MR. JAMES BOWES, COMPTROLLER

Sir,

Our agency has an officer assigned part-time to the United States Secret Service, investigating computer fraud and associated criminal violations.

From time to time, the officer so assigned incurs overtime expenses for work done while on the taskforce. For that overtime work, we are eligible for reimbursement up to a certain dollar amount over the course of the fiscal year.

We have now received reimbursement through an electronic transfer in the amount of \$1,080.77. I write to request that the funds be accepted by the Council and deposited into the account entitled Miscellaneous Revenue (Account 1009052-47040) and further, that our overtime expenditure account (Account 10020050-51400) be amended to reflect receipt of these funds as it is the account from which they were originally drawn from.

I have attached the requisite form for deposits and appropriations denoting the accounts to be adjusted. If any further information is needed, please let me know.

30.

Honorable William Mayor, Town of W	am W. Dickinson, Wallingford	Jr.	Date: 4	/22/2020
I. Request for	r: transfe	r of funds istion of funds	*	
Fund:	General X Other	Fund Title Youth STEM Ac	ademy Spec	íal Fund
Amount: \$64	4.00 TO: Tit:	le. Revenue	_ Acct. No	2264002-47152
-	-	3 - 3 - 3		
Bayesine	×			
Sections			_	
Amount: \$ 644.	00 TO: Titl	e Expenditures	Acct. No.	22640150-58830
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			···	21
Contified as to the Contified as to the Contified as to the Contification of the transfer and as approximately certain the continuous continuou	omptroller act to vote of the second	of funds:	ű.	
		Town Clerk		



Town of Wallingford, Connecticutice Youth & Social Gervices MII: 34

CRAIG S. TURNER

JANICE L. SERVER PROGRAM COORDINATOR

KIMBERLY STEIN SOCIAL SERVICES CASEWORKER

MARION L. GRACEY

KELLER L. SCHAFFER SECRETARY

6 FAIRFIELD BOULEVARD WALLINGFORD, CONNECTICUT 06492 TELEPHONE (203) 294-2175 FAX (203) 294-2703

April 22, 2020

The Honorable William W. Dickinson, Jr., Mayor Town of Wallingford 45 South Main Street Wallingford, CT 06492

Dear Mayor Dickinson:

The Wallingford STEM Academy has received a \$644.00 donation. Therefore, we are requesting the following appropriation:

\$644.00

Rev. Acct. #2264002-47152

Revenue

\$644.00

Exp. Acet. #22640150-58830

Sincerely

Expenditures

Thank you for your assistance in this matter.

Craig Turner, Director

Youth & Social Services

CST/kls

Enclosure

DOF-86-35

3e,

Town of Wallingford

Honorable William W. Mayor, Town of Wallin	A CONTRACT OF THE CONTRACT OF	Date: 1	May 6, 2020
Request for:	X Transfer of Fu		
Fund:	General Other	· · · · · · · · · · · · · · · · · · ·	
Amount: \$4,000.00	From: Wage Differential	s Account No:	10020050-51450
Amount: \$4,000.00	To: Police Operating E	Expenses Account No:	10020050-58735
Explanation: PER ATT Submitted by:	ACHED LETTER AS REQUIRED	Division/Department Hea	nd
Certifled as to the avai	lability of funds:	Comptroller	
APPROVED: Subject t	o vote of Town Council	William Deluso Mayor	13
II. CERTIFICATION	OF FINANCIAL TRANSACTION	N:	
The transfer/appropri approved by a vote of t	ation of \$ as d the Town Council in session h	etailed and authorized abo ereby certified.	ve and as
I hereby certify that th	is is the motion approved by to 120.	the Town Council at its mee	eting of
		Town Clerk	



WILLIAM J. WRIGHT CHIEF OF POLICE

135 NORTH MAIN STREET WALLINGFORD, CT 06492-3718 TELEPHONE (203) 294-2828

INTEROFFICE MEMORANDUM

TO:

MAYOR WILLIAM W. DICKINSON, JR.

FROM:

CHIEF WILLIAM J. WRIGHT

SUBJECT:

TRANSPER REQUEST-POLICE OPERATING EXPENSES

DATE;

5/6/2020

CC:

Sir,

We are in need of a replenishment of monies into one of our operating lines to account for current and future expenses related to a number of investigations currently underway.

Therefore, I am respectfully requesting that a transfer of \$4,000.00 be made from Wage Differentials (Account No: 10020050-51450) to Police Operating Expenses (Account 10020050-58735).

The customary financial transfer documents have been completed and a copy of this memorandum, accompanied by said transfer documents, has been provided to Mr. Bowes.

If you require anything further, please let me know.

TOWN OF WALLINGFORD, CONNECTICUT TOWN COUNCIL MEETING Town Council Chambers

HELD REMOTELY at GoToMeeting.com

TUESDAY
April 28, 2020
6:30 P.M.
RECORD OF VOTES & MINUTES

The Town Council Meeting on Tuesday, April 28, 2020 was called to order at 6:35 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig C. Fishbein, Thomas Laffin, Joseph A. Marrone, III, Gina Morgenstein, Christopher K. Shortell, Christina Tatta, Vincent F. Testa, Jason Zandri and Chairman Vincent Cervoni. Mayor William W. Dickinson, Jr., Town Attorney Gerald Farrell, Sr., and Comptroller James Bowes were also present (BY TELECONFERENCE).

AGENDA

Moment of Silence

1. Pledge of Allegiance

Chairman Cervoni thanked everyone involved in setting up this meeting.

- 2. Roll Call
- 3. Consent Agenda
 - 3a. Consider and approve Tax Refunds totaling \$2,483.95 (#880-893) Acct. #1001001- 41020 - Tax Collector
 - 3b. Acceptance of donations and consider and approve Appropriation of funds in the amount of \$200 to Revenue, Acct. #2134002-47152 and to Expenditures, Acct. #21340100-58830 Y&SS
 - 3c. Acceptance from Nucor Corporation battery powered equipment to be used in rescue incidents valued at an estimated \$20,000 Fire Chief
 - 3d. Consider and approve a Transfer in the amount of \$14,006 Fire Dept.

\$7,028 From: Extrication Equipment Acct. #10020150-57000-00830 \$1,185 From: Life-Pak Modem Acct. #10020150-57000-00820 \$3,820 From: Video Laryngoscopes Acct. #10020150-57000-00827 \$1,973 From: Maxiforce Air Bags Acct. #10020150-57000-00833

\$14,006 To: Operating Expenses Acct. #10020150-58735

3e. Consider and approve a Transfer in the amount of \$51,145 – Fire Dept.

\$51,145 From: Contingency-Accrued Exps. Acct. #10019000-58821

\$ 9,600 To: Contractual Clothing Acct. #10020150-56190 \$32,400 To: Regular Wages Acct. #10020150-51000 \$ 9,145 To: Other Pay Acct. #10020150-51900

- 3f. Consider and approve a Transfer in the amount of \$7,500 from Overtime Wages, Acct. #10020050-51400 to Prof. Svcs. Police Facility Project, Acct. #10020050- TBD Police Dept.
- 3g. Consider and approve revisions to Accountant I job description Human Resources
- 3h. Consider and approve a Transfer in the amount of \$31,700 from Administrative & General Salaries, Acct. #920 to Maintenance of General Plant, Acct. #932 Electric Div.
- 3i. Consider and approve a Transfer in the amount of \$7,800 from Outside Services Employed, Acct. #43100923 to Miscellaneous General Expenses, Acct. #43100930 Water Div.
- 3j. Consider and approve a Transfer in the amount of \$21,750 from Chemicals, Acct. #46100641 to Maintenance of Treatment Equipment, Acct. #46100652 Sewer Div.
- 3k. Consider and approve appointment of Timothy Wall, Patricia DeRenzo and Joseph DaCunto as Constables for a two year term effective immediately and expiring January 3, 2022 Chairman Cervoni
- 31. Approve Town Council Minutes of April 14, 2020.

MOTION WAS MADE TO APPROVE CONSENT AGENDA ITEMS 3a.-31.

MADE BY: LAFFIN
SECONDED BY: SHORTELL
VOTE: ALL AYE
MOTION: PASSED

- 4. Items Removed from the Consent Agenda None
- 6. 6:30 p.m. Public Hearing regarding funding for new Community Pool

AN ORDINANCE AMENDING AN ORDINANCE APPROPRIATING \$625,000 FOR COMMUNITY POOL PARK DESIGN SERVICES AND AUTHORIZING THE ISSUE OF \$625,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE.

(The purpose of the amendment is to increase the appropriation and bond authorization therein by \$6,845,000, from \$625,000 to \$7,470,000 to provide for the construction of the pool, and to ratify, confirm and adopt all prior authorizations and ordinances in connection therewith.)

EXCERPT FOR MINUTES OF THE PUBLIC HEARING AND TOWN COUNCIL MEETING OF THE TOWN OF WALLINGFORD HELD APRIL 28, 2020

Chairman Cervoni hereby convenes the public hearing for the \$7,470,000 appropriation and bond authorization for the Wallingford Community Pool Park Project consisting of an amendment to the existing \$625,000 ordinance. The ordinance which is the subject of this public hearing is available to the public and may be obtained at this meeting from the Town Clerk.

Councilor Laffin moved and the motion was seconded by Councilor Shortell to read the title of the ordinance and to waive the reading of the remainder of the ordinance, incorporating its full text into the minutes of this meeting.

VOTE: ALL AYE MOTION: PASSED

AN ORDINANCE AMENDING AN ORDINANCE APPROPRIATING \$625,000 FOR COMMUNITY POOL PARK DESIGN SERVICES AND AUTHORIZING THE ISSUE OF \$625,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE.

PUBLIC COMMENT

Ali McKeen,13 Brook Heights Drive, supports going forward with the project.

Chairman Cervoni closed Public Hearing at 6:45 p.m.

MOTION WAS MADE THAT THE AMENDING COMMUNITY POOL PARK ORDINANCE BE ADOPTED.

MADE BY: SHORTELL SECONDED BY: TESTA

COUNCIL DISCUSSION

There were no questions for the bonding attorney.

Councilor Shortell thanked Mr. Savenelli and the Park & Recreation Commission. He also thanked the Mayor for getting it this far. He then pointed out some pros and cons. He stated we are bonding \$6.8 million and the rest is contingency. He remarked we are bonding this, not using rainy day funds. This is about \$17 dollars a year for the average tax payer.

Councilor Shortell disagrees with a comment he heard about Government not spending money on a pool and said we have had a pool for 50 years. He also disagrees with the second letter from the Mayor stating that this is not a good time because of COVID.

Councilor Zandri would like to echo all of Councilor Shortell's thoughts. He would like to work at a 0% increase this year or no cost increase in taxes. He feels \$17 a year is not a huge cost. He hopes the park that encompasses the pool will be open on different and longer days than the pool. He thinks now is a good time with the rates low.

Councilor Testa asked Mr. Savenelli if the pool design is concrete. Mr. Savenelli answered yes.

Councilor Testa asked Mr. Savenelli if there is a percentage of usage of revenue for the pool that would help contribute to the cost of the bond fund. Mr. Savenelli said they came up with a cost revenue projection and then noted it's not supposed to be a pool for profit.

Kenny Michaels, Parks & Recreation, stated with the pandemic, he thinks a year from now this will be something for families to look forward to.

Councilor Tatta feels the timing is terrible with the pandemic going on. In looking at the existing pool and the proposed pool, she pointed out that the new pool is 1/5th of the size of the existing pool, has two less lap lanes and a smaller bath house. The plus is the splash pad, less staffing and 18 more parking spaces. The cost came to \$9.4 million after length of bonding that is only used by 5% of the town population.

Mr. Savenelli stated in our initial research, we had the largest muni pool in the northeast and we wanted something realistic.

Mr. Michaels said the splash pad gives us a longer time period to be open – April through October. He then stated the cost for the sand volleyball court of \$80,000 is much higher than anticipated.

MOTION WAS MADE TO POSTPONE THE VOTE ON BONDING FOR 60 DAYS, FOR THE PURPOSE OF DEVELOPING AND ISSUING AN RFP TO RENOVATE THE EXISTING COMMUNITY POOL INCLUDING THE ADDITION OF A SPLASH PAD.

MADE BY: TATTA SECONDED BY: LAFFIN

Councilor Marrone questioned Point of Order and then asked isn't there a motion on the table?

Councilor Laffin stated Motion to Postpone is not out of order.

Councilor Testa does not believe you can make a Motion to Table and put conditions on it. Mr. Bowes stated the 60 day period started on April 2nd, so you have until June 2nd.

Councilor Tatta explained the reason she did postpone instead of table is she did not want to kill the project. She said maybe we could save millions of dollars. She then asked if this was the only option.

Councilor Morgenstein feels families could really use this now. It will be a destination and investment in Wallingford. She commended the Pool Committee and stated she supports this.

Councilor Shortell remarked quick reactions. He noted when he made the Motion it was to do all of it. The numbers are correct. The \$9 million is \$19.00 per year per household.

Councilor Fishbein is concerned with the sand volleyball court middle bid of \$80,000. He thinks this seems high. He has problems with spending \$9 million in 30 days. He remarked he doesn't know any seniors that are going to use the splash pad and now the pool is smaller and there is no exercise area for seniors. He stated he has had a problem with this from the beginning.

Councilor Marrone stated Councilor Fishbein raised interesting options for the pool but noted he won't vote for it anyway. He feels this issue is about the haves and have nots and he doesn't think it makes sense to not have this pool. He stated if we have to have layoff's to pay for it then let's do it.

Michelle Bjorkman, Parks and Recreation, gave some statistics on seniors. She stated there are 236 seniors ages 63 and up that were sold pool tags. She then went on to state there were 1,000 pool tags sold for ages of 18-62. She stated we really do cater to the seniors.

Councilor Zandri stated to Mr. Bowes that he's heard \$9 million mentioned but asked are we are bonding \$7 million? Mr. Bowes stated we are bonding \$7.41 million. Councilor Zandri then asked the rate of interest at 20 years. Mr. Bowes answered right now $2 - 2\sqrt[3]{4}$ %. He stated we are highly rated but it will vary.

Councilor Zandri stated the costs to do the project are at a great point right now.

Councilor Morgenstein stated the current pool is in violation of leaking and parking so if it's delayed, it's an eyesore. She feels it should not be postponed.

Mayor Dickinson wants to clarify costs to taxpayers and went on to say these costs will include a cost to the business owner plus reevaluation happening as well. He feels the money side of this cannot be underestimated.

MOTION TO POSTPONE VOTE ON BONDING:

ROLL CALL VOTE: SHORTELL: NO FISHBEIN: YES TATTA: YES LAFFIN: YES TESTA: NO MARRONE: NO ZANDRI: NO **MORGENSTEIN: NO** CERVONI: YES

4-AYE 5-NAY

MOTION: FAILED

MOTION TO ADOPT AMENDING ORDINANCE:

ROLL CALL VOTE: SHORTELL: YES FISHBEIN: NO TATTA: NO LAFFIN: YES TESTA: YES MARRONE: YES ZANDRI: YES **MORGENSTEIN: YES** CERVONI: NO

6-AYE 3-NAY

MOTION: PASSED

Chairman Cervoni declared the Ordinance adopted.

 Consider and approve Bid Waiver request for Vancord, Division of TBNG, Inc. to conduct a Network Vulnerability Assessment of the Fire Department's software network at a total cost of \$7,385

– Fire Dept.

In Attendance: Richard Heidgerd, Fire Chief

MOTION WAS MADE TO APPROVE BID WAIVER request for Vancord, Division of TBNG, Inc. to conduct a Network Vulnerability Assessment of the Fire Department's software network at a total cost of \$7,385.

MADE BY: LAFFIN

SECONDED BY: SHORTELL

Chief Heidgerd explained there are 21 work laptop stations running through one server to accomplish this task. He stated it would be cost prohibited to have a new vendor do this and we do not want to pose a risk to the Police Department.

Councilor Tatta stated to Chief Heidgerd that his letter references a new equipment install and asked is that in the new upcoming budget? Chief Heidgerd answered yes.

Councilor Zandri asked technical questions of the Chief on the new computer software network.

ROLL CALL VOTE: SHORTELL: YES FISHBEIN: YES TATTA: YES LAFFIN: YES TESTA: YES MARRONE: YES ZANDRI: YES **MORGENSTEIN: YES** CERVONI: YES

9-AYE

MOTION: PASSED

8. Report from Stephen Civitelli, Director of Health, regarding COVID-19.

Mr. Civitelli stated Wallingford confirmed 220 positive cases of COVID, 18 deaths and 43% fatalities from nursing homes statewide. He went on to say we requested an inspection from the Department of Public Health to a nursing facility which improved the facility.

Update from Mr. Civitelli:

There are 32 cases of COVID at Quinnipiac Valley. The new unit is still not functional and may never be used.

The Department of Public Health will be using the National Guard to inspect the nursing homes.

Every Tuesday for the past three weeks we have been picking up supplies for caregivers, etc.

The Water Division has been making hand sanitizer.

We have distributed masks to employees.

We are providing updates on the town website in two places.

We are working on swab testing for all town employees.

Councilor Morgenstein remarked that no one is enforcing the mask wearing. She asked to please enforce it and keep the six foot distance as well. She then asked if we got anywhere with taking temperatures for town workers. Mr. Civitelli stated we have been trying to enforce mask wearing and we have been unable to implement temperature taking but we recommend town employees to do it themselves.

Councilor Fishbein asked Mr. Civitelli if he is aware of the guidance of DDS at hospitals. He indicated concerns were raised that autistic children could not be accompanied by parents or adults into hospitals or clinics and he finds this troubling. Mr. Civitelli said he was not aware, but he agrees it's troubling.

Councilor Shortell asked if any of those cases are town employees. Mr. Civitelli stated we have not yet had any Town Hall employees test positive but we have had some positives in employees in other buildings.

9. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property – Mayor

Time of Executive Session 9:05 p.m. to 9:15 p.m.

Attendance at Executive Session:

FISHBEIN

MAYOR WILLIAM W. DICKINSON, JR.

LAFFIN

TOWN ATTORNEY GERALD FARRELL, SR.

MARRONE

JAMES BOWES, COMPTROLLER

MORGENSTEIN

SHORTELL

TATTA

TESTA

ZANDRI

CERVONI

Chairman Cervoni adjourned the meeting at 9:15 p.m.

Respectfully submitted,	
Lisa Moss Council Staff Meeting digitally recorded	
Vincent Course Chairman	D.
Vincent Cervoni, Chairman	Date
Barbara Thompson, Town Clerk	Date

RECEIVED FOR RECORD 5-1-2020
AT 4:30 AND RECEIVED BY
TOWN CLERK

TOWN OF WALLINGFORD, CONNECTICUT SPECIAL TOWN COUNCIL MEETING

HELD REMOTELY at GoToMeeting.com

WEDNESDAY
April 29, 2020
6:30 P.M.
PUBLIC HEARING - FY 2020-2021 BUDGET

RECORD OF VOTES & MINUTES

The Special Town Council Meeting on Wednesday, April 29, 2020 was called to order at 6:31 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig C. Fishbein, Thomas Laffin, Joseph A. Marrone, III, Gina Morgenstein, Christopher K. Shortell, Christina Tatta, Vincent F. Testa, Jason Zandri and Chairman Vincent Cervoni. Mayor William W. Dickinson, Jr, and Comptroller James Bowes were also present (BY TELECONFERENCE).

- 1. Moment of Silence
- 2. Pledge of Allegiance and Roll Call
- 3. Public Hearing

QUESTIONS:

ELECTRIC DIVISION

Adelheid Koepfer, 35 Whiffle Tree Road

Has the stay-at-home order affected the usage of energy and water/sewer and how? Does Public Utility expect any long term changes to the budget based on COVID-19?

HUMAN RESOURCES

Adelheid Koepfer, 35 Whiffle Tree Road Has the COVID -19 situation affected the HR Department budget? Are changes due to COVID-19 being given any consideration?

BUDGET

Adelheid Koepfer, 35 Whiffle Tree Road Has the COVID-19 situation affected the budget in general? Are changes due to COVID-19 being given any consideration?

Chairman Cervoni adjourned the meeting at 7:21 p.m.

Respectfully Submitted Cheryl-Ann Tubby Recording Secretary AT 3:00 AND RECEIVED BY

Tobay Thompson TOWN CLERK

TOWN OF WALLINGFORD, CONNECTICUT SPECIAL TOWN COUNCIL MEETING

HELD REMOTELY at GoToMeeting.com

THURSDAY
April 30, 2020
6:30 P.M.
PUBLIC HEARING
FY 2020-2021 BUDGET

RECORD OF VOTES & MINUTES

The Special Town Council Meeting on Thursday, April 30, 2020 was called to order at 6:30 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig C. Fishbein, Thomas Laffin, Joseph A. Marrone, III, Gina Morgenstein, Christopher K. Shortell, Christina Tatta, Vincent F. Testa, Jason Zandri and Chairman Vincent Cervoni. Mayor William W. Dickinson, Jr, and Comptroller James Bowes were also present (BY TELECONFERENCE).

- 1. Moment of Silence
- 2. Pledge of Allegiance and Roll Call

POLICE

In Attendance: Chief William Wright
Deputy Chief John Ventura

Chief Wright mentioned that in the past two budgets he asked for additional staffing but not this year. He stated they have looked to cut operating and maintenance. He went on to say they still have this year's cruiser money and the Mayor is allowing them to carry over that money (\$141,000).

Councilor Morgenstein is looking to have a flat tax increase this year and said to Chief Wright you look like you already aren't asking for anything. She then asked Chief Wright why he hasn't ordered new cruisers. Chief Wright stated GM has shut down production and we are waiting and hoping our current vehicles will withstand the wear and tear. Councilor Morgenstein then asked how many cruisers will we get for \$140,000 and Chief responded we hope for three.

Councilor Fishbein asked how COVID has affected the Police Department's budget. Chief Wright said their partners in Fire and Public Health have been in the lead but we took drastic action early on to keep our force healthy and have had one officer test positive. He went on to say as of the budget, all of our programs have gone by the way side. We are concentrating on dealing with the public over the phone, we are sitting on overtime money and wages are good. He asked Councilor Fishbein if that answers his question. Councilor Fishbein said yes.

Councilor Tatta asked Chief Wright if he could find 1% to take from his budget and said she was thinking the body cameras. Chief stated we may have a surplus on June 30th but he doesn't have 1% which is roughly \$100,000 to cut.

Councilor Shortell asked what the \$155,000 appropriations in force for cruisers is. Chief said he is only aware of \$140,000 not the other number. He indicated Mr. Bowes might better understand.

Mr. Bowes clarified appropriation in force is the money for the cruisers.

Councilor Shortell asked Chief if the \$140,000 is all inclusive or if he will need the other \$15,000. Chief responded we will need the other \$15,000 to load up the gear. Councilor Shortell then asked if we hired the four new officers. Chief answered yes and stated the last new officer starts in June. Councilor Shortell asked do you have what you need and Chief said we are going to be fine.

Councilor Shortell then inquired about upgrades of security in town buildings. Chief stated they installed an emergency intercom system and a new phone system at the town hall and the next step is to lock doors directly from desks and alarm them, which will go straight to police headquarters.

Chairman Cervoni said to Chief you keep mentioning GM when mentioning cruisers and asked are we going away from Ford. Chief answered yes.

Councilor Testa asked how much money is needed to cover the parade. Chief answered \$30,000.

Councilor Testa stated to Chief on your general page you requested \$200,000 and nothing was approved and the \$140,000 is being carried forward. He then asked is that correct. Chief answered yes.

Councilor Zandri asked what is line 51900 other pay? Chief explained if they don't use their sick time in the calendar year, they receive a stipend and dispatchers get a meal stipend and a few other payouts.

Councilor Tata asked why such an increase in maintenance of equipment? Chief stated the increase is from the brand new town wide radio system, it covers police, fire and the school system.

Councilor Fishbein stated he is in favor of body cameras.

PUBLIC COMMENT

Bill Comerford, 5 Broadview Drive, commented that Simpson Court Parking lot has always been talked about being redone. He asked if we know how much money in tickets have been given out at Simpson Court.

Chairman Cervoni thanked Chief Wright for everything.

FIRE

In Attendance: Chief Richard Heidgerd

This budget reflects the data of the new EMT's being hired. We have assistance for a grant in for the breathing PACS in this budget.

Councilor Tatta stated on the SCBA it looks like it appears on three line items. Chief Heidgerd said they continually buy air packs or maintain them it's ongoing. He went on to say we have 76 on hand and we are looking to purchase 50 new ones.

Councilor Tatta asked Chief if we are saving anything due to COVID. Chief indicated they are shifting money around to keep going in this crisis to receive PPE and other uses.

Councilor Tatta asked Chief if it would be a hardship to cut 1% of his budget. She then asked do you need the SUV. Chief stated that vehicle was cut by the Mayor and said we do not have 1% to cut without affecting services. He feels we will have more hardship in the fall than now.

Chairman Cervoni thanked Chief Heidgerd for all he and his department do.

CIVIL PREPAREDNESS

There were no questions.

PUBLIC WORKS

In Attendance: Robert Baltramaitis, Director, Public Works

Stephen Palermo, Foreman, Public Works

Cathy Johns, Executive Secretary, Public Works

Mr. Baltramaitis said we oversee 16 parks, the community pool and town buildings. He went on to say we are building a new field at Pragemann Park, we are cutting trees and we did a lot of work at town hall for COVID and the safety of town employees.

Mr. Baltramaitis stated that under this year's budget we have a large increase on the telephone line. He indicated that Public Works will pay all telephone usage of the town except utilities and that's a large savings for the town. He stated our budget is lean and mean and in line of previous years budgets.

Councilor Shortell thanked Mr. Baltramaitis for what he did so quickly at Town Hall and said that was really important.

Mr. Baltramaitis spoke about the line item for PC's, appropriations in force, and noted it is to replace the internet computer to get emails.

Councilor Zandri asked if the same amount of trash is being dumped around town.

Mr. Baltramaitis said the new trash cans we have put out are working better and recently street side dumping has picked up.

Councilor Zandri asked Mr. Baltramaitis if he knew what type of cost that is to the town, especially the large items dumped. Mr. Baltramaitis said not really but he could give a summary of that.

Councilor Zandri asked with the lack of true snow storms did you save money. Mr. Baltramaitis replied we had three storms that lasted three days long but we will start next year with a surplus of salt. He stated they are 65% into their overtime which isn't too bad but noted they use overtime for more than snow.

Councilor Morgenstein asked Mr. Baltramaitis if the construction at community pool impacted his work. She then asked why other departments have the phone on their budget lines. Mr. Bowes explained some departments utilize mobile phones, etc. and Public Works is paying for town halls phones.

Councilor Morgenstein inquired about the recycling contract and the duties listed in the department. Mr. Baltramaitis stated Susan Schot in Program planning helps with that but it shows up in our line items.

Councilor Tatta referred to Capital Items and asked Mr. Baltramaitis if he could find 1% to take out of his budget. She asked if he could do without the \$60,000 crew cab truck. Mr. Baltramaitis explained they use this every day and the truck is 18 years old and it needs to be replaced. He stated he looked up and down his budget and his answer is no. He went on to say the Mayor already cut \$20,000 out of Maintenance & Grounds and remarked we are paper thin.

Councilor Fishbein asked Mr. Baltramaitis if he has been involved with the pool project. Mr. Baltramaitis said he helped draft the RFP, the plans and the land use plan. Councilor Fishbein then asked if Public Works could do any part of that project to save money. Mr. Baltramaitis said he doesn't know how they could blend in with the contractor. He stated it's good to have one general contractor, less finger pointing in the end. Councilor Fishbein asked if the sand volleyball court could be done for less than \$80,000. Mr. Baltramaitis stated he was shocked to see these prices but everyone came in at that price and he wonders why.

Mr. Comerford asked if Public Works maintains the gates of the cemetery wall. Mr. Baltramaitis stated he believes they are the Town of Wallingford's. Mr. Comerford then stated Public Works is responsible for tree work and road maintenance. Mr. Baltramaitis indicated they are dirt roads and said we do not have a specific line item for the cemetery. Mr. Comerford then inquired about the state of the building.

Chairman Cervoni asked Mr. Baltramaitis if this is in his budget. Mr. Baltramaitis answered no.

ENGINEERING

In Attendance: Alison Kapushinski, Town Engineer

Ms. Kapushinski stated she started in late December and has not added additional staff and no capital this year. Her total budget is 3-31/2 percent less than last year's budget.

Councilor Tatta asked Ms. Kapushinski if she has saved anything due to COVID and if she could cut 1% of her budget. She asked if we could do without the highway guardrail reimbursement that we did an increase for. Mr. Bowes stated it's a revenue offset. It's technically a wash so there is no revenue.

Councilor Zandri asked if the Amazon permitting has come to a stop with the Johns Street Bridge. Ms. Kapushinski said she did take note and the permitting is still open. She will follow up with Planning and Zoning.

Councilor Zandri questioned the traffic signal budget line and remarked you doubled it. Mrs. Kapushinski stated it's the energy consumption cost to power the lights and change out lamps when needed.

CAP & NON RECURRING / SIX YEAR CAPITAL

In Attendance: James Bowes, Comptroller
Rob Baltramaitis, Director, Public Works

Councilor Shortell asked if \$1.9 million is left over from pervious projects and Mr. Bowes stated that is correct.

Councilor Shortell asked if he could make a Motion to move that money into the pool project. Mr. Bowes replied I think you could. Councilor Shortell then asked Chairman Cervoni if he thinks we can do this without the approval of the Mayor. Chairman Cervoni said he thinks so.

Councilor Shortell inquired about Wallace Avenue Construction and the \$40,275 that is left. Mr. Bowes stated the he and Mr. Baltramaitis meet at least twice a year to go through these items. Mr. Baltramaitis indicated that Wallace Avenue was going to receive a chip seal and it didn't happen but he's trying to pave it and that's why that line item is open.

Councilor Testa inquired about the \$1.2 million in paving. Mr. Bowes explained its money freed up in the past years put towards projects.

Councilor Testa asked who can reissue the allocation of anything and then asked if the Council can create a line item during the budget process. Mayor Dickinson stated yes the Council can create a line item at budget time and then it requires administrative action after the fact.

Councilor Testa stated he would be very resistant to redirect any money set for paving because we are so far behind.

Councilor Tatta stated one of these sources can be up to two mills and asked how much is coming from that. Mr. Bowes stated revenue stream is the electric pilot.

Councilor Fishbein asked if we have any designated scenic roads. Mr. Baltramaitis said a portion of East Main Street is considered folklore.

Councilor Fishbein asked if we have a list of roads that are going to be paved. Mr. Baltramaitis answered yes and stated it's not a secret we also file it with Planning & Zoning.

Mayor Dickinson explained the problem with listing the roads is it can change due to conditions and indicated we need flexibility.

Chairman Cervoni adjourned the meeting at 9:55 p.m.

Lisa Moss
Council Staff
Meeting digitally recorded

Vincent Cervoni, Chairman

Date

Barbara Thompson, Town Clerk

Date

RECEIVED FOR RECORD 5-4-2020

AT 4:00 AND RECEIVED BY

Town CLERK

roundcubs

Subject public hearing questions/comments

From

<mbr/>brodinskywlfd@aol.com>

То

townclerk@wallingfordct.gov <townclerk@wallingfordct.gov>, comptroller@wallingfordct.gov <comptroller@wallingfordct.gov>, publicworks@wallingfordct.gov

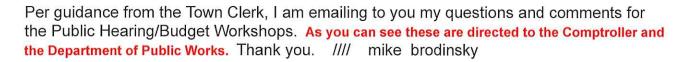
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<ccf@fishbeinlaw.com>, christina.tatta@yahoo.com
<christina.tatta@yahoo.com>, joemar3@sbcglobal.net
<joemar3@sbcglobal.net>, ckshortell@gmail.com
<ckshortell@gmail.com>, tlaffin7@gmail.com

<tlaffin7@gmail.com> 2 more...

Date

2020-04-29 19:15



- 1. In the proposed budget, \$910,747 is allocated in the Six Year Capital Budget for Town Wide Paving Program for 2020-2021. And, \$1.2 million is listed for the subsequent 5 years. Is this budget a representation that good faith efforts will be made to spend those sums during the assigned fiscal years and that monies will not be unreasonably accumulated.
- 2. I see notations made by the Comptroller that some purchase orders for paving, and other items too, are "open." What does that mean? Does that mean that the town is legally obligated to spend additional sums on existing paving contracts, such that a failure to accept more paving services would be a default exposing the town to liability? Or does that mean only that the town has the option to buy more services because a source of funding has been established by appropriations in prior years.
- 3. What paving contracts are operative that require the town to buy more paving services, and what is the aggregate liability to the town if the paving services are provided as promised by the vendor? What locations/roads/parking lots are covered by those contracts?
- 4. COMMENT: Wallace Ave. was completed long ago. Despite that, the sum of \$40,275 has been held for many years. I am aware of the comment that this money is said to be needed for various work items. But as a matter of budget control, this doesn't seem to be a serious justification for money appropriated in 2009 for a little street, especially when nothing has been spent in years. When this sort of situation occurs, the appearance is that financial controls over the budget are weak. South Turnpike Road Culvert is, perhaps, another example.
- 5. COMMENT: The intent of the Six Year Capital Fund may be to plan for a steady and dependable replacement or upgrade of capital items (Town Wide Traffic Signal Replacement might be an example). But when funds allocated for a purpose pile up unspent, the system seems out of control. Instead of being a sign of foresight, the unspent

funds seem to be evidence of the lack of a good plan and/or the failure to soundly execute a plan. The CNR fund balance is too high.



WILLIAM W. DICKINSON, JR. MAYOR

OFFICE OF THE MAYOR

Town of Wallingford Connecticut

45 SOUTH MAIN STREET WALLINGFORD, CT 06492 TELEPHONE 203 294-2070 FAX 203 294-2073

May 6, 2020

Wallingford Town Council Wallingford, CT 06492

ATTN: Vincent Cervoni, Chairman

Dear Council Members:

In order to maintain an adequate amount of supplies, the Fire Department would like to order additional facial masks from Software totaling \$11,787. We came before the Council on March 24^{th} to waive the bid for Safeware for various PPE's in the amount of \$37,681 and are now requesting an additional bid waiver in the amount of \$11,787.

Please consider this request and the attached transfer of funds at the Town Council Meeting scheduled for May 12th. Thank you.

Sincerely,

William W. Dickinson, Jr

Mayor

jms

TOWN OF WALLINGFORD, CONNECTICUT Honorable William W. Dickinson, Jr. Mayor, Town of Wallingford 5/6/2020 1. Request for: transfer of funds appropriation of funds Fund: General Fund Other Title FROM Title: Acct No. Title: Acct No. 100 2015 Explana PER ATTACHED LETTER AS REQUESTED Submitted by: Department/Division Head Certified as to availability of funds: Comptroller APPROVED: -- subject to the availability of funds: Mayor CERTIFICATION OF FINANCIAL TRANSACTION: · 11. The transfer/appropriation of \$_____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified. I hereby certify that this is the motion approved by the town Council at its meeting of

Town Clerk